

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018  
(UNAUDITED)**

POPULATION LAST CENSUS	16,126
NET VALUATION TAXABLE 2018	\$2,605,464,598.00
MUNICODE	1022

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:  
COUNTIES - JANUARY 26, 2019  
MUNICIPALITIES - FEBRUARY 10, 2019**

**ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES**

Township \_\_\_\_\_ of Readington County of Hunterdon

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:
1		Preliminary Check
2		Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: thomas carro

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

**REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:**

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Thomas Carro am the Chief Financial Officer, License #1990892, of the Township of Readington, County of Hunterdon and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2018, completely in compliance with N.J.S.A. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2018.

Prepared by Chief Financial Officer: Yes

Signature	<u>Thomas Carro</u>
Title	_____
Address	<u>509 Route 523</u> <u>08889</u> <u>Whitehouse Station, NJ 08889</u> <u>US</u>
Phone Number	_____
Email	<u>finance_tc@readingtontwp-nj.org</u>

**IT IS HEREBY UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN. INCUMBENT**

## THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

### Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Township of Readington as of December 31, 2018 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S.A. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures no matters came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2018 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

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Registered Municipal Accountant  
Lerch, Vinci & Higgins, LLP

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Firm Name

17-17 Route 208

Fair Lawn , New Jersey 07418

US

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Address

201-791-3035

---

Phone Number

ghiggins@lvhcpa.com

---

Email

Certified by me  
4/1/2019

**MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION  
BY  
CHIEF FINANCIAL OFFICER**

*One of the following Certifications must be signed by the Chief Financial Officer if  
your municipality is eligible for local examination.*

**CERTIFICATION OF QUALIFYING MUNICIPALITY**

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges **did not equal or exceed 4%** of the total tax levy;
5. There were **no "procedural deficiencies" noted** by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality **did not** conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality **did not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does **not** contain a levy or appropriation "CAP" referendum.
10. The municipality will **not** apply for Transitional Aid for 2019.

The undersigned certifies that this municipality has compiled in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	<u>Readington</u>
Chief Financial Officer:	<u>Thomas Carro</u>
Signature:	<u>Thomas Carro</u>
Certificate #:	_____
Date:	<u>4/2/2019</u>

**CERTIFICATION OF NON-QUALIFYING MUNICIPALITY**

The undersigned certifies that this municipality does not meet item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality:	<u>Readington</u>
Chief Financial Officer:	_____
Signature:	_____
Certificate #:	_____
Date:	<u>4/1/2019</u>

22-6002245  
 Fed I.D. #  
Readington  
 Municipality  
Hunterdon  
 County

**Report of Federal and State Financial Assistance  
 Expenditures of Awards**

Fiscal Year Ending: December 31, 2018

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL	\$ _____	\$208,178.00	\$ _____

Type of Audit required by OMB Uniform  
Guidance and N.J. Circular 15-08-OMB:

Financial Statement Audit Performed in  
 Accordance with Government Auditing  
 Standards (Yellow Book)

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Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

<u>Thomas Carro</u> Signature of Chief Financial Officer	<u>4/2/2019</u> Date
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**IMPORTANT!**  
**READ INSTRUCTIONS**

**INSTRUCTION**

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

**CERTIFICATION**

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Township of Readington, County of Hunterdon during the year 2018.

I have therefore removed from this statement the sheets pertaining only to utilities.

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)



**MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2018**

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2019 and filed with the County Board of Taxation on January 10, 2019 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of **\$2,613,976,657**

\_\_\_\_\_  
laura whitaker  
SIGNATURE OF TAX ASSESSOR  
\_\_\_\_\_  
Readington  
MUNICIPALITY  
\_\_\_\_\_  
Hunterdon  
COUNTY

**CURRENT FUND ASSETS**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash	8,820,386.00	
Change Funds		
Sub Total Cash	8,820,386.00	
Investments:		
Sub Total Investments		
Other Receivables		
Due from State of NJ - Senior Citizens & Veterans Deductions	88,323.00	
Sub Total Assets not offset by Reserve for Receivables	88,323.00	
Receivables and Other Assets with Full Reserves		
Delinquent Taxes	565,874.00	
Tax Title Liens	114,671.00	
Property Acquired by Taxes	0.00	
Revenue Accounts Receivable	4,570.00	
Due from Sewer Operating Fund	28,797.00	
Due from Grants Fund	3,054.00	
Due from General Capital		
Sub Total Receivables and Other Assets with Reserves	716,966.00	
Deferred Charges		
Sub Total Deferred Charges		
Total Assets	9,625,675.00	

**CURRENT FUND LIABILITIES, RESERVES AND FUND BALANCE  
COMPARATIVE BALANCE SHEET – REGULATORY BASIS  
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Appropriation Reserves	653,193.00	
Accounts Payable	537,510.00	
Tax Overpayments	108,154.00	
Regional High School Tax Payable	3,459,271.00	
Regional School Tax Payable	0.00	
Local District School Tax Payable	1,000.00	
County Taxes Payable	0.00	
Due County for Added and Omitted Taxes	41,956.00	
Prepaid Taxes	533,978.00	
Due to State of New Jersey - Senior Citizens & Veterans Deductions	0.00	
Due to State of NJ - Marriage License Fees	550.00	
Due to State of NJ - UCC Fees	10,428.00	
Due to Grant Fund		
Due County Food Inspections	2,175.00	
Reserve for Tax Sale Premiums	276,900.00	
State Library Aid		
Reserve for Tax Appeals	308,002.00	
Reserve for Master Plan		
Reserve for Sale of Assets	6,663.00	
Total Liabilities	5,939,780.00	
Total Liabilities, Reserves and Fund Balance:		
Reserve for Receivables	716,966.00	
Fund Balance	2,968,929.00	
Total Liabilities, Reserves and Fund Balance	9,625,675.00	

**FEDERAL AND STATE GRANT FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
<b>Assets</b>		
Cash		
Federal and State Grants Receivable	531,922.00	
Due from Current Fund		
Total Assets Federal and State Grant Fund	531,922.00	
<b>Liabilities</b>		
Accounts Payable	38,783.00	
Appropriated Reserves for Federal and State Grants	490,085.00	
Unappropriated Reserves for Federal and State Grants	0.00	
Due to Current Fund	3,054.00	
Total Liabilities Federal and State Grant Fund	531,922.00	



**CAPITAL FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Assets		
Cash	4,466,922.00	
Deferred Charges		
Deferred Charges - Unfunded	16,832,599.00	
Deferred Charges - Funded	42,838,958.00	
Total Deferred Charges	59,671,557.00	
Total Assets General Capital Fund	64,138,479.00	
Liabilities		
Accounts Payable	137,170.00	
Improvement Authorizations - Funded	1,821,381.00	
Improvement Authorizations - Unfunded	4,565,749.00	
General Capital Bonds	42,101,000.00	
Bond Anticipation Notes	13,600,000.00	
Loans Payable	737,958.00	
Capital Improvement Fund	90,229.00	
Reserve for Payment of Debt	149,079.00	
Reserve for Green Acres Settlement	509,726.00	
Reserve for Emergency Vehicles	4,240.00	
Reserve for Road Improvements	187,250.00	
Due to Current Fund		
Total Liabilities and Reserves	63,903,782.00	
Fund Balance		
Capital Surplus	234,697.00	
Total General Capital Liabilities	64,138,479.00	

**TRUST ASSESSMENT FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Sub Total Cash		
Investments		
Sub Total Investments		
Assets not offset by Receivables		
Sub Total Assets not offset by Receivables		
Assets offset by the Reserve for Receivables		
Assets offset by the Reserve for Receivables		
Deferred Charges		
Sub Total Deferred Charges		
Total Assets		
Liabilities and Reserves		
Total Liabilities and Reserves		
Fund Balance		
Total Liabilities, Reserves, and Fund Balance		

**OTHER TRUST FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Animal Control Trust Assets		
Cash	11,974.00	
Total Dog Trust Assets	11,974.00	
Animal Control Trust Liabilities		
Due to State of NJ	748.00	
Reserve for Animal Control	3,081.00	
Prepaid Licenses	8,145.00	
Total Dog Trust Reserves	11,974.00	
CDBG Trust Assets		
Total CDBG Trust Assets		
CDBG Trust Liabilities		
Total CDBG Trust Reserves and Liabilities		
LOSAP Trust Assets		
Total LOSAP Trust Assets		
LOSAP Trust Liabilities		
Total LOSAP Trust Reserves		
Open Space Trust Assets		
Total Open Space Trust Assets		
Open Space Trust Liabilities		
Total Open Space Trust Reserves		
Other Trust Assets		
Cash	1,802,607.00	
Accounts Receivable	400,000.00	
Total Other Trust Assets	2,202,607.00	
Other Trust Liabilities		
Total Miscellaneous Trust Reserves (31-287)	1,835,458.00	
Total Trust Escrow Reserves (31-286)	367,149.00	
Total Other Trust Reserves and Liabilities	2,202,607.00	

**PUBLIC ASSISTANCE FUND  
COMPARATIVE BALANCE SHEET – REGULATORY BASIS  
AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u>                    </u>
Assets		
Total Public Assistance Assets	<u>                    </u>	<u>                    </u>
Liabilities and Reserves		
Total Public Assistance Reserves and Liabilities	<u>                    </u>	<u>                    </u>

## SCHEDULE OF TRUST FUND RESERVES

<u>Purpose</u>	<u>Amount Dec. 31, 2017 Per Audit Report</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance as of Dec. 31, 2018</u>
Board of Health Escrow	\$197,157.00	\$39,352.00	\$15,564.00	\$220,945.00
COAH	\$2,042.00	\$1.00	\$36.00	\$2,007.00
Developers Escrow	\$811,644.00	\$420,762.00	\$346,348.00	\$886,058.00
Driveway Apron/Maintenance	\$154,389.00	\$4,995.00	\$13,180.00	\$146,204.00
Flexible Spending	\$462.00	\$5,119.00	\$4,355.00	\$1,226.00
Forfeited Funds	\$21.00	\$	\$	\$21.00
General - Museum	\$51,476.00	\$3,453.00	\$1,000.00	\$53,929.00
General - POAA	\$74.00	\$	\$	\$74.00
General - Police Escrow	\$25,644.00	\$126,200.00	\$120,098.00	\$31,746.00
General - Public Defender	\$14,462.00	\$7,446.00	\$11,208.00	\$10,700.00
Housing Deposits	\$170,901.00	\$272,727.00	\$201,692.00	\$241,936.00
Reserve for Housing Loans Receivable	\$400,000.00	\$	\$	\$400,000.00
Library	\$13,914.00	\$2,046.00	\$231.00	\$15,729.00
Open Space	\$39,838.00	\$523,308.00	\$527,015.00	\$36,131.00
Payroll Deduction	\$53,257.00	\$4,145,029.00	\$4,140,940.00	\$57,346.00
Recreation	\$20,069.00	\$557,987.00	\$534,508.00	\$43,548.00
Unemployment	\$61,524.00	\$9,099.00	\$15,616.00	\$55,007.00
<b>Totals</b>	<b>\$2,016,874.00</b>	<b>\$6,117,524.00</b>	<b>\$5,931,791.00</b>	<b>\$2,202,607.00</b>

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO  
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts		Other	Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Current Budget			
Assessment Bond Anticipation Note Issues:						
Other Liabilities						
Trust Surplus						
Trust Surplus	0.00					0.00
Less Assets "Unfinanced"						
Totals	0.00					0.00

## CASH RECONCILIATION DECEMBER 31, 2018

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Capital - General		4,621,408.00	154,486.00	4,466,922.00
Current	280,842.00	8,655,629.00	116,085.00	8,820,386.00
Sewer Utility Operating	93,962.00	522,213.00	111.00	616,064.00
Trust - Dog License		12,092.00	118.00	11,974.00
Trust - Other	23,576.00	1,881,646.00	102,615.00	1,802,607.00
<b>Total</b>	<b>398,380.00</b>	<b>15,692,988.00</b>	<b>373,415.00</b>	<b>15,717,953.00</b>

\* - Include Deposits In Transit

\*\* - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

### REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2018.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2018.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: thomas carro Title: Chief Financial Officer

## CASH RECONCILIATION DECEMBER 31, 2018 (CONT'D)

### LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
Animal Control - Peapack Bank	12,092.00
Current Fund - NJCM	
Current Fund - Peapack Bank	8,655,629.00
General Capital - Investors Bank	4,596,110.00
General Capital - NJCM	
General Capital - Peapack Bank	25,298.00
Sewer Operating - NJCM	
Sewer Operating - Peapack Bank	522,213.00
Trust - FSA (Peapack Bank)	1,245.00
Trust - Other - Investors Bank(BOH Escrow)	223,981.00
Trust - Other - Investors Bank(Developers Escrow)	916,814.00
Trust - Other - Investors Bank(Driveway Maintenance)	148,095.00
Trust - Other - NJCM(Housing Trust)	
Trust - Other - NJCM(Open Space)	
Trust - Other - Peapack Bank(General Trust)	113,677.00
Trust - Other - Peapack Bank(Open Space)	36,132.00
Trust - Other - Peapack Bank(Payroll Deduction)	70,685.00
Trust - Other - Peapack Bank(Police Forfeited Assets)	21.00
Trust - Other - Peapack Bank(Recreation)	57,037.00
Trust - Other - Peapack Bank(SUI)	46,349.00
Trust - Other - PNC Bank(COAH)	2,007.00
Trust - Other - Wells Fargo(Housing Trust)	265,603.00
<b>Total</b>	<b>15,692,988.00</b>

Note: Sections N.J.S.A. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.



**MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE**

Grant	Balance Jan. 1, 2018	2018 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
Drive Sober or Get Pulled Over		3,813.00	3,813.00			0.00	
NJ Historical Commission - Museum		4,500.00	3,375.00			1,125.00	
Clean Communities		51,293.00	51,293.00			0.00	
Drunk Driving Enforcement Fund		4,363.00	4,363.00			0.00	
Alcohol Education and Rehabilitation Fund		4,321.00	4,321.00			0.00	
Click it or Ticket		770.00	770.00			0.00	
Somerset County Pass Thru DWI		2,976.00	2,976.00			0.00	
Distracted Driver		3,386.00	3,386.00			0.00	
391H Grant Watershed	635,334.00		104,537.00			530,797.00	
Tarentino Police Grant	3,730.00		3,730.00			0.00	
<b>Total</b>	<b>639,064.00</b>	<b>75,422.00</b>	<b>182,564.00</b>	<b>0.00</b>	<b>0.00</b>	<b>531,922.00</b>	

**SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2018	Other Grant Receivable Description
		Budget	Appropriation by 40A:4-87					
391H Grant Watershed	626,028.00			173,979.00			452,049.00	
Alcohol Education and Rehabilitation	14,365.00		4,321.00				18,686.00	
Clean Communities			51,293.00	51,293.00			0.00	
Click it or Ticket			770.00	770.00			0.00	
Distracted Driver			3,386.00	3,386.00			0.00	
Drive Sober or Get Pulled Over			3,813.00	3,813.00			0.00	
Drunk Driving Enforcement Fund	15,632.00		4,363.00	5,945.00			14,050.00	
NJ Body Armor	2,348.00			2,348.00			0.00	
NJ Environmental Commission - ANJEC	800.00						800.00	
NJ Historical Commission - Museum			4,500.00				4,500.00	
Somerset County Pass Thru DWI			2,976.00	2,976.00			0.00	
Tarentino Police Grant	1,303.00			1,303.00			0.00	
Trails Grant	1,148.00			1,148.00			0.00	
<b>Total</b>	<b>661,624.00</b>	<b>0.00</b>	<b>75,422.00</b>	<b>246,961.00</b>	<b>0.00</b>	<b>0.00</b>	<b>490,085.00</b>	

**SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Receipts	Grants Receivable	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
<b>Total</b>	<b>0.00</b>							

## LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	xxxxxxxxxx	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	0.00
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	
Levy Calendar Year 2018	xxxxxxxxxx	30,212,810.00
Paid	30,211,810.00	xxxxxxxxxx
<b>Balance December 31, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	1,000.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy -2018 -2019)	0.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	30,212,810.00	30,212,810.00

Amount Deferred during year \_\_\_\_\_

\* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

# Must include unpaid requisitions

## MUNICIPAL OPEN SPACE TAX

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	39,838.00
2018 Levy	xxxxxxxxxx	521,041.00
Added and Omitted Levy	xxxxxxxxxx	1,809.00
Interest Earned	xxxxxxxxxx	458.00
Expenditures	527,015.00	xxxxxxxxxx
<b>Balance December 31, 2018</b>	36,131.00	xxxxxxxxxx
	563,146.00	563,146.00

## REGIONAL SCHOOL TAX

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	xxxxxxxxxx	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	0.00
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	
Levy Calendar Year 2018	xxxxxxxxxx	
Paid		xxxxxxxxxx
<b>Balance December 31, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	0.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	0.00	0.00

Amount Deferred during Year \_\_\_\_\_  
 # Must include unpaid requisitions

## REGIONAL HIGH SCHOOL TAX

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	xxxxxxxxxx	3,052,130.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018 )	xxxxxxxxxx	0.00
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	
Levy Calendar Year 2018	xxxxxxxxxx	19,009,477.00
Paid	18,602,336.00	xxxxxxxxxx
<b>Balance December 31, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	3,459,271.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	22,061,607.00	22,061,607.00

Amount Deferred during year \_\_\_\_\_  
 # Must include unpaid requisitions

## COUNTY TAXES PAYABLE

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
County Taxes	xxxxxxxxxx	0.00
Due County for Added and Omitted Taxes	xxxxxxxxxx	22,493.00
2018 Levy	xxxxxxxxxx	xxxxxxxxxx
General County	xxxxxxxxxx	10,117,339.00
County Library	xxxxxxxxxx	993,482.00
County Health	xxxxxxxxxx	
County Open Space Preservation	xxxxxxxxxx	966,250.00
Due County for Added and Omitted Taxes	xxxxxxxxxx	41,956.00
Paid	12,099,564.00	xxxxxxxxxx
<b>Balance December 31, 2018</b>	xxxxxxxxxx	xxxxxxxxxx
County Taxes	0.00	xxxxxxxxxx
Due County for Added and Omitted Taxes	41,956.00	xxxxxxxxxx
	12,141,520.00	12,141,530.00

Paid for Regular County Levies	12,077,071.00
Paid for Added and Omitted Taxes	22,493.00

## SPECIAL DISTRICT TAXES

	Debit	Credit
<b>Balance January 1, 2018</b>	xxxxxxxxxx	0.00
2018 Levy (List Each Type of District Tax Separately – see Footnote)	xxxxxxxxxx	xxxxxxxxxx
	xxxxxxxxxx	
Total 2018 Levy	xxxxxxxxxx	
Paid		xxxxxxxxxx
<b>Balance December 31, 2018</b>	0.00	xxxxxxxxxx
	0.00	0.00

Footnote: Please state the number of districts in each instance.

## STATEMENT OF GENERAL BUDGET REVENUES 2018

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated	1,852,000.00	1,852,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government			
Adopted Budget	2,993,682.00	3,331,284.00	337,602.00
Added by N.J.S.A. 40A:4-87	75,422.00	75,422.00	0.00
Total Miscellaneous Revenue Anticipated	3,069,104.00	3,406,706.00	337,602.00
Receipts from Delinquent Taxes	568,000.00	569,374.00	1,374.00
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
(a) Local Tax for Municipal Purposes	14,667,315.00	xxxxxxxxxx	xxxxxxxxxx
(b) Addition to Local District School Tax		xxxxxxxxxx	xxxxxxxxxx
(c) Minimum Library Tax		xxxxxxxxxx	xxxxxxxxxx
County Only: Total Raised by Taxation	xxxxxxxxxx		xxxxxxxxxx
Total Amount to be Raised by Taxation	14,667,315.00	15,476,509.00	809,194.00
	20,156,419.00	21,304,589.00	1,148,170.00

## ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash	xxxxxxxxxx	76,140,673.00
<b>Amount to be Raised by Taxation:</b>	xxxxxxxxxx	xxxxxxxxxx
Local District School Tax	30,212,810.00	xxxxxxxxxx
Regional School Tax		xxxxxxxxxx
Regional High School Tax	19,009,477.00	xxxxxxxxxx
County Taxes	12,077,071.00	xxxxxxxxxx
Due County for Added and Omitted Taxes	41,956.00	xxxxxxxxxx
Special District Taxes		xxxxxxxxxx
Municipal Open Space Tax	522,850.00	xxxxxxxxxx
Reserve for Uncollected Taxes	xxxxxxxxxx	1,200,000.00
Deficit in Required Collection of Current Taxes (or)	xxxxxxxxxx	
Balance for Support of Municipal Budget (or)	15,476,509.00	xxxxxxxxxx
*Excess Non-Budget Revenue (see footnote)		xxxxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	xxxxxxxxxx	
	77,340,673.00	77,340,673.00

\* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

**STATEMENT OF GENERAL BUDGET REVENUES 2018**  
**MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S.A. 40A:4-87**

Source	Budget	Realized	Excess or (Deficit)
Somerset County DWI Pass Thru	2,976.00	2,976.00	0.00
NJ Historical Commission- Museum	4,500.00	4,500.00	0.00
Drive Sober or Get Pulled Over	3,813.00	3,813.00	0.00
Alcohol Education	4,321.00	4,321.00	0.00
Clean Communities	51,293.00	51,293.00	0.00
Click It or Ticket	770.00	770.00	0.00
Distracted Driver	3,386.00	3,386.00	0.00
Drunk Driving Enforcement Fund	4,363.00	4,363.00	0.00
<b>TOTAL</b>	<b>75,422.00</b>	<b>75,422.00</b>	<b>0.00</b>

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature: \_\_\_\_\_ thomas carro



**STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2018**

2018 Budget as Adopted	20,080,997.00
2018 Budget - Added by N.J.S.A. 40A:4-87	75,422.00
Appropriated for 2018 (Budget Statement Item 9)	20,156,419.00
Appropriated for 2018 Emergency Appropriation (Budget Statement Item 9)	
Total General Appropriations (Budget Statement Item 9)	20,156,419.00
Add: Overexpenditures (see footnote)	
Total Appropriations and Overexpenditures	20,156,419.00
Deduct Expenditures:	
Paid or Charged [Budget Statement Item (L)]	18,290,050.00
Paid or Charged - Reserve for Uncollected Taxes	1,200,000.00
Reserved	653,193.00
Total Expenditures	20,143,243.00
Unexpended Balances Cancelled (see footnote)	13,176.00

**FOOTNOTES - RE: OVEREXPENDITURES**

Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item.

**RE: UNEXPENDED BALANCES CANCELED:**

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled."

**SCHEDULE OF EMERGENCY APPROPRIATIONS FOR  
LOCAL DISTRICT SCHOOL PURPOSES  
(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)**

2018 Authorizations		
N.J.S.A. 40A:4-46 (After adoption of Budget)		
N.J.S.A. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

**RESULTS OF 2018 OPERATION**  
CURRENT FUND

	Debit	Credit
Master Plan Reserve Cancelled		76,514.00
Tax Sale Peremiums Cancelled		38,000.00
Cancellation of Reserves for Federal and State Grants (Credit)		
Cancellation of Federal and State Grants Receivable (Debit)		
Deferred School Tax Revenue: Balance December 31, CY		0.00
Deferred School Tax Revenue: Balance January 1, CY	0.00	
Deficit in Anticipated Revenues: Delinquent Tax Collections		
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated	0.00	
Deficit in Anticipated Revenues: Required Collection of Current Taxes	0.00	
Excess of Anticipated Revenues: Delinquent Tax Collections		1,374.00
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		337,602.00
Excess of Anticipated Revenues: Required Collection of Current Taxes		809,194.00
Interfund Advances Originating in CY (Debit)	31,850.00	
Miscellaneous Revenue Not Anticipated		74,438.00
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property		32,915.00
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		
Prior Years Interfunds Returned in CY (Credit)		
Refund of Prior Year Revenue (Debit)	2,751.00	
Sale of Municipal Assets (Credit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)		
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		
Unexpended Balances of CY Budget Appropriations		13,176.00
Unexpended Balances of PY Appropriation Reserves (Credit)		762,538.00
Surplus Balance	2,111,150.00	xxxxxxxxxx
Deficit Balance	xxxxxxxxxx	
	2,145,751.00	2,145,751.00

## SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
Land Lease Fees	6,888.00
Outside Code Fees	1,656.00
Miscellaneous Refunds	2,879.00
Cable Franchise Fee	20,900.00
Prior Year Voided Checks	10,755.00
Library Aid	811.00
Police O/S Admin Fees	14,858.00
Police O/S Vehicle Fees	4,369.00
Rent	8,040.00
SC/Vets Admin Fee	2,372.00
Tax Collector	910.00
<b>Total Amount of Miscellaneous Revenues Not Anticipated</b>	<b>\$74,438.00</b>

**SURPLUS – CURRENT FUND  
YEAR 2018**

	Debit	Credit
Balance January 1, CY (Credit)		2,709,779.00
Amount Appropriated in the CY Budget - Cash	1,852,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Excess Resulting from CY Operations		2,111,150.00
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Balance December 31, 2018	2,968,929.00	xxxxxxxxxx
	4,820,929.00	4,820,929.00

**ANALYSIS OF BALANCE DECEMBER 31, 2018  
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash		8,820,386.00
Investments		
Sub-Total		8,820,386.00
Deduct Cash Liabilities Marked with "C" on Trial Balance		5,939,780.00
Cash Surplus		2,880,606.00
Deficit in Cash Surplus		
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction	88,323.00	
Deferred Charges #	0.00	
Cash Deficit	0.00	
Total Other Assets		88,323.00
		2,968,929.00

**(FOR MUNICIPALITIES ONLY)**  
**CURRENT TAXES – 2018 LEVY**

1.	Amount of Levy as per Duplicate (Analysis) # or (Abstract of Ratables)	\$76,496,441.00
2.	Amount of Levy Special District Taxes	\$
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.	\$
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.	\$264,567.00
5a.	Subtotal 2018 Levy	\$76,761,008.00
5b.	Reductions due to tax appeals **	\$
5c.	Total 2018 Tax Levy	\$76,761,008.00
6.	Transferred to Tax Title Liens	\$3,136.00
7.	Transferred to Foreclosed Property	\$
8.	Remitted, Abated or Canceled	\$51,325.00
9.	Discount Allowed	\$
10.	Collected in Cash: In 2017	\$4,994,110.00
	In 2018*	\$70,251,795.00
	Homestead Benefit Revenue	\$755,757.00
	State's Share of 2018 Senior Citizens and Veterans Deductions Allowed	\$139,011.00
	Total to Line 14	\$76,140,673.00
11.	Total Credits	\$76,195,134.00
12.	Amount Outstanding December 31, 2018	\$565,874.00
13.	Percentage of Cash Collections to Total 2018 Levy, (Item 10 divided by Item 5c) is	99.1919

**Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale?**

**No**

14.	Calculation of Current Taxes Realized in Cash:	
	Total of Line 10	\$76,140,673.00
	Less: Reserve for Tax Appeals Pending State Division of Tax Appeals	\$
	To Current Taxes Realized in Cash	\$76,140,673.00

Note A: In showing the above percentage the following should be noted:

Where Item 5 shows \$76,761,008.00, and Item 10 shows \$76,140,673.00, the percentage represented by the cash collections would be \$76,140,673.00 / \$76,761,008.00 or 99.1919. The correct percentage to be shown as Item 13 is 99.1919%.

# Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

\* Include overpayments applied as part of 2018 collections.

\*\* Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

**ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99**  
**To Calculate Underlying Tax Collection Rate for 2018**

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

**(1) Utilizing Accelerated Tax Sale**

Total of Line 10 Collected in Cash..... \_\_\_\_\_  
 LESS: Proceeds from Accelerated Tax Sale..... \_\_\_\_\_  
     **NET Cash Collected**..... \_\_\_\_\_  
 Line 5c Total 2018 Tax Levy..... \_\_\_\_\_  
 Percentage of Collection Excluding Accelerated Tax Sale Proceeds  
 (Net Cash Collected divided by Item 5c) is..... \_\_\_\_\_



**(2) Utilizing Tax Levy Sale**

Total of Line 10 Collected in Cash..... \_\_\_\_\_  
 LESS: Proceeds from Tax Levy Sale (excluding premium)..... \_\_\_\_\_  
     **NET Cash Collected**..... \_\_\_\_\_  
 Line 5c Total 2018 Tax Levy..... \_\_\_\_\_  
 Percentage of Collection Excluding Accelerated Tax Sale Proceeds  
 (Net Cash Collected divided by Item 5c) is..... \_\_\_\_\_

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY  
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

		Debit	Credit
1	Balance Jan 1, CY: Due From State of New Jersey (Debit)	66,639.00	
1	Balance Jan 1, CY: Due To State of New Jersey (Credit)		0.00
2	Sr. Citizens Deductions Per Tax Billings (Debit)	9,500.00	
3	Veterans Deductions Per Tax Billings (Debit)	108,000.00	
4	Sr. Citizen & Veterans Deductions Allowed by Collector (Debit)	23,003.00	
5	Sr Citizens Deductions Allowed By Tax Collector – Prior Years (Debit)		
7	Sr. Citizen & Veterans Deductions Disallowed by Collector (Credit)		1,492.00
8	Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		
9	Received in Cash from State (Credit)		117,327.00
	Balance December 31, 2018		88,323.00
		207,142.00	207,142.00

Calculation of Amount to be included on Sheet 22, Item  
10- 2018 Senior Citizens and Veterans Deductions  
Allowed

Line 2	9,500.00
Line 3	<u>108,000.00</u>
Line 4	<u>23,003.00</u>
Sub-Total	<u>140,503.00</u>
Less: Line 7	<u>1,492.00</u>
To Item 10	<u><u>139,011.00</u></u>

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING  
(N.J.S.A. 54:3-27)**

		Debit	Credit
<b>Balance January 1, 2018</b>		xxxxxxxxxx	308,002.00
Taxes Pending Appeals	308,002.00	xxxxxxxxxx	xxxxxxxxxx
Interest Earned on Taxes Pending Appeals	0.00	xxxxxxxxxx	xxxxxxxxxx
Contested Amount of 2018 Taxes Collected which are Pending State Appeal		xxxxxxxxxx	
Interest Earned on Taxes Pending State Appeals		xxxxxxxxxx	
Budget Appropriation		xxxxxxxxxx	
Cash Paid to Appellants (Including 5% Interest from Date of Payment)			xxxxxxxxxx
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)			xxxxxxxxxx
<b>Balance December 31, 2018</b>			xxxxxxxxxx
Taxes Pending Appeals*		xxxxxxxxxx	xxxxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxxx	xxxxxxxxxx

\*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2018

\_\_\_\_\_  
 michael balogh  
 Signature of Tax Collector  
 t8102                      4/1/2019  
 \_\_\_\_\_  
 License #                      Date



## SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

		Debit	Credit
1.	<b>Balance January 1, 2018</b>	680,909.00	XXXXXXXXXX
	A. Taxes	569,374.00	XXXXXXXXXX
	B. Tax Title Liens	111,535.00	XXXXXXXXXX
2.	Cancelled		
	A. Taxes	XXXXXXXXXX	
	B. Tax Title Liens	XXXXXXXXXX	
3.	Transferred to Foreclosed Tax Title Liens:		
	A. Taxes	XXXXXXXXXX	
	B. Tax Title Liens	XXXXXXXXXX	
4.	Added Taxes		XXXXXXXXXX
5.	Added Tax Title Liens		XXXXXXXXXX
6.	Adjustment between Taxes (Other than current year)		
	A. Taxes - Transfers to Tax Title Liens	XXXXXXXXXX	
	B. Tax Title Liens - Transfers from Taxes		XXXXXXXXXX
7.	Balance Before Cash Payments	XXXXXXXXXX	680,909.00
8.	Totals	680,909.00	680,909.00
9.	Collected:	XXXXXXXXXX	569,374.00
	A. Taxes	569,374.00	XXXXXXXXXX
	B. Tax Title Liens	XXXXXXXXXX	XXXXXXXXXX
10.	Interest and Costs - 2018 Tax Sale		XXXXXXXXXX
11.	2018 Taxes Transferred to Liens	3,136.00	XXXXXXXXXX
12.	2018 Taxes	565,874.00	XXXXXXXXXX
13.	<b>Balance December 31, 2018</b>	XXXXXXXXXX	680,545.00
	A. Taxes	565,874.00	XXXXXXXXXX
	B. Tax Title Liens	114,671.00	XXXXXXXXXX
14.	Totals	1,249,919.00	1,249,919.00

15. Percentage of Cash Collections to Adjusted Amount Outstanding

(Item No. 9 divided by Item No. 7) is

83.6197
---------

16. Item No. 14 multiplied by percentage shown above is

569,069.69
------------

and represents the

maximum amount that may be anticipated in 2019.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY  
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)**

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Adjustment to Assessed Valuation (Credit)		
Adjustment to Assessed Valuation (Debit)		
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Gain on Sales (Debit)		
Sales: Loss on Sales (Credit)		
Sales: Mortgage (Credit)		
Balance December 31, 2018	XXXXXXXXXX	

**CONTRACT SALES**

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	XXXXXXXXXX	

**MORTGAGE SALES**

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	XXXXXXXXXX	

Analysis of Sale of Property: \_\_\_\_\_ \$  
 \*Total Cash Collected in 2018 \_\_\_\_\_  
 Realized in 2018 Budget \_\_\_\_\_  
 To Results of Operation \_\_\_\_\_

**DEFERRED CHARGES  
- MANDATORY CHARGES ONLY -  
CURRENT, TRUST, AND GENERAL CAPITAL FUNDS**

(Do not include the emergency authorizations pursuant to  
N.J.S.A. 40A:4-55, N.J.S.A. 40A:4-55.1 or N.J.S.A. 40A:4-55.13)

Caused By	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Animal Control Fund	\$0.00	\$	\$	\$
Capital -	\$0.00	\$	\$	\$
Deficit from Operations	\$0.00	\$	\$0.00	\$0.00
Emergency Authorization	\$0.00	\$	\$	\$
Overexpenditure of Appropriation	\$0.00	\$	\$	\$
Trust Assessment	\$0.00	\$	\$	\$
Trust Other	\$0.00	\$	\$	\$
 Subtotal Current Fund	 \$0.00	 \$	 \$0.00	 \$0.00
Subtotal Trust Fund	\$0.00	\$	\$	\$
Subtotal Capital Fund	\$0.00	\$	\$	\$
 Total Deferred Charges	 \$0.00	 \$	 \$0.00	 \$0.00

**EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH  
HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S.A. 40A:2-3 OR  
N.J.S.A. 40A:2-51**

Date	Purpose	Amount
		\$

**JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT  
SATISFIED**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019
			\$	

**N.J.S.A. 40A:4-53 SPECIAL EMERGENCY** - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
<b>Totals</b>							

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page.

thomas carro  
 Chief Financial Officer

\* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**N.J.S.A. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS/BRIDGES BY SNOW, ICE, FROST OR FLOOD  
N.J.S.A. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES**

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
	<b>Totals</b>						

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page.

thomas carro  
Chief Financial Officer

\* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING  
AND 2019 DEBT SERVICE FOR BONDS  
MUNICIPAL GENERAL CAPITAL BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		37,882,000.00	
Cancelled (Debit)			
Issued (Credit)		6,278,000.00	
Paid (Debit)	2,059,000.00		
Outstanding Dec. 31, 2018	42,101,000.00	xxxxxxxxxx	
	44,160,000.00	44,160,000.00	
2019 Bond Maturities – General Capital Bonds			\$2,310,000.00
2019 Interest on Bonds		1,514,007.00	

**ASSESSMENT SERIAL BONDS**

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – General Capital Bonds			\$
2019 Interest on Bonds			

**LIST OF BONDS ISSUED DURING 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
General Improvement Bonds- 2018	200,000.00	6,278,000.00	4/30/2018	Variable
<b>Total</b>	<b>200,000.00</b>	<b>6,278,000.00</b>		

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2019 DEBT SERVICE FOR LOANS  
MUNICIPAL GREEN ACRES TRUST LOAN**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		1,105,545.00	
Issued (Credit)			
Paid (Debit)	367,587.00		
Outstanding Dec. 31,2018	737,958.00	xxxxxxxxxxxx	
	1,105,545.00	1,105,545.00	
2019 Loan Maturities			\$220,609.00
2019 Interest on Loans			\$15,930.00
<b>Total 2019 Debt Service for Loan</b>			<b>\$236,539.00</b>

**GREEN ACRES TRUST LOAN**

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans			\$
<b>Total 2019 Debt Service for Loan</b>			<b>\$</b>

**LIST OF LOANS ISSUED DURING 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
<b>Total</b>				

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR LOANS**

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			
Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			





**SCHEDULE OF BONDS ISSUED AND OUTSTANDING  
AND 2019 DEBT SERVICE FOR BONDS  
TYPE I SCHOOL TERM BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – Term Bonds		\$	
2019 Interest on Bonds		\$	

**TYPE I SCHOOL SERIAL BOND**

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Interest on Bonds			
2019 Bond Maturities – Serial Bonds			
Total “Interest on Bonds – Type 1 School Debt Service”			

**LIST OF BONDS ISSUED DURING 2018**

Purpose	2019 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
<b>Total</b>				

**2019 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY**

	Outstanding Dec. 31, 2018	2019 Interest Requirement
	\$	\$

**DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
17-07 Various Improvements	1,666,300.00	1/30/2018	1,666,300.00	1/29/2019	2.00		33,326.00	1/29/2019
17-08 Acquisition of Sewer Capacity	1,400,000.00	1/30/2018	1,400,000.00	1/29/2019	2.00		28,000.00	1/29/2019
17-09 Acquisition of Sewer Capacity	3,420,000.00	1/30/2018	3,420,000.00	1/29/2019	2.00		68,400.00	1/29/2019
17-12 Affordable Housing	759,622.19	1/30/2018	759,622.19	1/29/2019	2.00		14,436.88	1/29/2019
09-22 Acquisition of Property	3,624,000.00	10/9/2009	660,074.40	1/29/2019	2.00		13,201.49	1/29/2019
09-23 Acquisition of Property	3,876,000.00	10/9/2009	1,406,411.20	1/29/2019	2.00		28,128.22	1/29/2019
09-31 COAH Property	225,661.00	2/3/2010	66,620.58	1/29/2019	2.00	3,250.00	1,332.41	1/29/2019
12-29 Acquisition of Property	169,186.00	1/31/2013	72,026.45	1/29/2019	2.00		1,440.53	1/29/2019
14-21 Acquisition of Property	406,120.00	11/17/2014	401,609.00	1/29/2019	2.00	5,141.00	8,032.18	1/29/2019
15-04 Various Improvements	2,210,332.00	2/3/2016	2,139,218.81	1/29/2019	2.00	3,497.00	42,784.38	1/29/2019
16-04 Various Improvements	1,608,117.00	2/1/2017	1,608,117.37	1/29/2019	2.00		32,162.34	1/29/2019
	<b>19,365,338.19</b>	<b>XXXXXXXXXX</b>	<b>13,600,000.00</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>11,888.00</b>	<b>271,244.43</b>	<b>XXXXXXXXXX</b>

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

\* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2017 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

**DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX

Assessment Notes with an original date of issue of December 31, 2017 or prior must be appropriated in full in the 2019 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

\*\*Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

**SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS**

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
<b>Subtotal</b>			
Leases approved by LFB prior to July 1, 2007			
<b>Subtotal</b>			
<b>Total</b>			

**SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance – January 1, 2018		2018 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
18-01 Acquisition of Affordable Housing Units			145,000.00		129,759.00			15,241.00
18-05 Various Improvements			1,816,000.00		778,262.00			1,037,738.00
18-10 Market Affordable Housing			800,000.00		32,099.00		7,901.00	760,000.00
18-18 Acquisition of Affordable Housing Unit			40,000.00		35,000.00		5,000.00	
05-21/06-33 Various Capital Improvements	113,751.00	0.00			25,346.00		88,405.00	
05-22/14-19 Various Capital Improvements	850,392.00	558.00			23,420.00		826,972.00	558.00
06-41 Various Capital Improvements	74,075.00	0.00			45,180.00		28,895.00	
14-11 Various Capital Improvements	605,347.00	0.00			29,139.00		576,208.00	
15-10 Acquisition of Affordable Housing Unit	135,000.00	0.00					135,000.00	
16-04 Various Capital Improvements	0.00	191,047.00			68,045.00			123,002.00
17-07 Various Improvements	0.00	401,079.00			42,341.00			358,738.00
17-09 Acquisition of Sewer Capacity	0.00	2,773,497.00			989,077.00			1,784,420.00
17-10 Acquisition of Property	153,000.00	0.00					153,000.00	
17-12 Acquisition of Affordable Housing Properties	36,535.00	840,000.00			390,483.00			486,052.00
17-15 Acquisition of Affordable Housing Unit	35,000.00	0.00			35,000.00			
<b>Total</b>	<b>2,003,100.00</b>	<b>4,206,181.00</b>	<b>2,801,000.00</b>	<b>0.00</b>	<b>2,623,151.00</b>	<b>0.00</b>	<b>1,821,381.00</b>	<b>4,565,749.00</b>

**GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

	Debit	Credit
Balance January 1, CY (Credit)		13,279.00
Appropriated to Finance Improvement Authorizations (Debit)	98,050.00	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		175,000.00
Balance December 31, 2018	90,229.00	xxxxxxxxxx
	188,279.00	188,279.00

\* The full amount of the 2018 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

	Debit	Credit
Balance January 1, CY (Credit)		0.00
Appropriated to Finance Improvement Authorizations (Debit)		
Received from CY Budget Appropriation * (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		xxxxxxxxxxx

\*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2018  
AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)  
GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
(18-01) Acquisition of Affordable Housing Units	145,000.00	137,750.00	7,250.00	7,250.00
(18-05) Various Improvements	1,816,000.00	1,725,200.00	90,800.00	90,800.00
(18-10) Market Affordable Housing	800,000.00	760,000.00	40,000.00	
(18-18) Acquisition of Affordable Housing Unit	40,000.00		40,000.00	
<b>Total</b>	<b>2,801,000.00</b>	<b>2,622,950.00</b>	<b>178,050.00</b>	<b>98,050.00</b>

NOTE - Where amount in column "Down Payment Provided by Ordinance" is **LESS** than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.



**GENERAL CAPITAL FUND  
STATEMENT OF CAPITAL SURPLUS  
YEAR – 2018**

	Debit	Credit
Balance January 1, CY (Credit)		539,108.00
Appropriated to CY Budget Revenue (Debit)	440,000.00	
Appropriated to Finance Improvement Authorizations (Debit)		
Costs of Issuance Refunded		19,523.00
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous - Premium on Sale of Serial Bonds (Credit)		
Premium on Sale of Bonds/Notes (Credit)		116,066.00
Balance December 31, 2018	234,697.00	xxxxxxxxxx
	674,697.00	674,697.00

**BONDS ISSUED WITH A COVENANT OR COVENANTS**

- |  |       |
|--|-------|
| 1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants;<br>Outstanding December 31, 2018 | _____ |
| 2. Amount of Cash in Special Trust Fund as of December 31, 2018(Note A)  | _____ |
| 3. Amount of Bonds Issued Under Item 1<br>Maturing in 2019   | _____ |
| 4. Amount of Interest on Bonds with a<br>Covenant - 2019 Requirement   | _____ |
| 5. Total of 3 and 4 - Gross Appropriation  | _____ |
| 6. Less Amount of Special Trust Fund to be Used  | _____ |
| 7. Net Appropriation Required  | ===== |

**NOTE A** - This amount to be supported by confirmation from bank or banks  
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2019 appropriation column.

**MUNICIPALITIES ONLY**  
**IMPORTANT!**

*This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete*  
**(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L 1981)**

A.

1. Total Tax Levy for the Year 2018 was		76,761,008.00
2. Amount of Item 1 Collected in 2018 (*)	76,140,673.00	
3. Seventy (70) percent of Item 1		53,732,705.60

(\*) Including prepayments and overpayments applied.

B.

1. Did any maturities of bonded obligations or notes fall due during the year 2018?  
Answer YES or NO: Yes
2. Have payments been made for all bonded obligations or notes due on or before December 31, 2018?  
Answer YES or NO: Yes  
If answer is "NO" give details

**NOTE: If answer to Item B1 is YES, then Item B2 must be answered**

C.

Does the appropriation required to be included in the 2019 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended?  
Answer YES or NO: No

D.

1. Cash Deficit 2017		0.00
2a. 2017 Tax Levy		
2b. 4% of 2017 Tax Levy for all purposes:		
3. Cash Deficit 2018		
4. 4% of 2018 Tax Levy for all purposes:		0.00

E.

<u>Unpaid</u>	<u>2017</u>	<u>2018</u>	<u>Total</u>
1. State Taxes	\$0.00	\$	\$
2. County Taxes	\$22,493.00	\$41,956.00	\$64,449.00
3. Amounts due Special Districts	\$0.00	\$0.00	\$
4. Amounts due School Districts for Local School Tax	\$0.00	\$1,000.00	\$1,000.00



UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

**Balance Sheet - Sewer Utility Operating Fund Assets**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash	616,064.00	
Sub Total Cash	616,064.00	
Investments:		
Sub Total Investments	0.00	
Accounts Receivable:		
Consumer Accounts Receivable	110,893.00	
Liens Receivable	0.00	
Sub Total Accounts Receivable	110,893.00	
Interfunds Receivable:		
Sub Total Interfunds Receivable	0.00	
Deferred Charges		
Sub Total Deferred Charges	0.00	
Total Assets	726,957.00	



**Balance Sheet - Sewer Utility Operating Fund Liabilities, Reserves & Fund Balance  
AS OF DECEMBER 31, 2018**

	2018	
<b>Liabilities:</b>		
Appropriation Reserves	66,079.00	
Accounts Payable	7,054.00	
Sewer Overpayments	2,898.00	
Accrued Interest on Bonds, Loans and Notes		
Due to Current Fund	28,797.00	
Total Liabilities	104,828.00	
 <b>Fund Balance:</b>		
Reserve for Consumer Accounts and Lien Receivable	110,893.00	
Fund Balance	511,236.00	
Total Utility Fund	726,957.00	

**Balance Sheet - Sewer Utility Capital Fund Assets**  
**AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u></u>
Cash:		
Sub Total Cash	<u>0.00</u>	
Accounts Receivable:		
Sub Total Accounts Receivable	<u>0.00</u>	
Total Assets	<u>0.00</u>	



**Balance Sheet - Sewer Utility Capital Fund Liabilities, Reserves & Fund Balance**  
**AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u></u>
Liabilities:		
Total Liabilities	<u>0.00</u>	
Fund Balance:		
Total Liabilities, Reserves and Surplus	<u>0.00</u>	

**Balance Sheet - Sewer Utility Assessment Fund**  
**AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u></u>
Assets:		
Total Assets	<u>0.00</u>	
Liabilities and Reserves:		
Total Liabilities and Reserves	<u>0.00</u>	
Liabilities, Reserves, and Fund Balance:		
Total Liabilities, Reserves, and Fund Balance	<u>0.00</u>	

**Analysis of Sewer Utility Assessment Trust Cash and Investments  
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts			Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus	0.00					0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
<b>Total</b>	<b>0.00</b>					<b>0.00</b>

**Schedule of Sewer Utility Budget - 2018**  
**Budget Revenues**

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	74,686.00	74,686.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	1,350,000.00	1,409,787.00	59,787.00
Miscellaneous Revenue Anticipated	7,500.00	15,672.00	8,172.00
Miscellaneous			
User Fees	200,000.00	344,948.00	144,948.00
User Fees			
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues	200,000.00	344,948.00	144,948.00
Subtotal	1,632,186.00	1,845,093.00	212,907.00
Deficit (General Budget)			
	1,632,186.00	1,845,093.00	212,907.00

### Statement of Budget Appropriations

Appropriations	
Adopted Budget	1,632,186.00
Total Appropriations	1,632,186.00
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	1,632,186.00
Deduct Expenditures	
Paid or Charged	1,566,107.00
Reserved	66,079.00
Surplus	
Total Surplus	
Total Expenditure & Surplus	1,632,186.00
Unexpended Balance Cancelled	0.00

**Statement of 2018 Operation  
Sewer Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Sewer Utility Budget contained either an item of revenue “Deficit (General Budget)” or an item of appropriation “Surplus (General Budget)”

Section 2 should be filled out in every case.

**Section 1:**

Revenue Realized	1,845,093.00	
Miscellaneous Revenue Not Anticipated		
2017 Appropriation Reserves Canceled	82,127.00	
Sewer Expansion Fees Transferred		
Total Revenue Realized		1,927,220.00
Expenditures		
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	1,632,186.00	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		1,632,186.00
Excess		295,034.00
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	295,034.00	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

**Section 2:**

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Sewer Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	82,127.00	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input checked="" type="checkbox"/>		
*Excess (Revenue Realized)		82,127.00

### Results of 2018 Operations – Sewer Utility

	Debit	Credit
Anticipated as Current Fund Revenue	175,000.00	
Refund of Sewer Capacity	28,797.00	
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		212,907.00
Miscellaneous Revenue Not Anticipated		
Operating Deficit - to Trial Balance		
Sewer Expansion Fees Transferred		
Unexpended Balances of Appropriations		0.00
Unexpended Balances of PY Appropriation Reserves *		82,127.00
Operating Excess	91,237.00	
Operating Deficit		
Total Results of Current Year Operations	295,034.00	295,034.00

### Operating Surplus– Sewer Utility

	Debit	Credit
Amount Appropriated in CY Budget - Cash	74,686.00	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Balance January 1, CY (Credit)		494,685.00
Excess in Results of CY Operations		91,237.00
Balance December 31, 2018	511,236.00	
Total Operating Surplus	585,922.00	585,922.00



**Analysis of Balance December 31, 2018**  
**(From Utility – Trial Balance)**

Cash	616,064.00
Investments	
Interfund Accounts Receivable	
Subtotal	616,064.00
Deduct Cash Liabilities Marked with "C" on Trial Balance	104,828.00
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	511,236.00
Other Assets Pledged to Operating Surplus*	
Deferred Charges #	
Operating Deficit #	
Total Other Assets	511,236.00

**Schedule of Sewer Utility Accounts Receivable**

Balance December 31, 2017		104,836.00
Increased by:		
Rents Levied		1,415,844.00
Decreased by:		
Collections	1,406,301.00	
Overpayments applied	3,486.00	
Transfer to Utility Lien		
Other		
		1,409,787.00
Balance December 31, 2018		110,893.00

**Schedule of Sewer Utility Liens**

Balance December 31, 2017		0.00
Increased by:		
Transfers from Accounts Receivable		
Penalties and Costs		
Other		
Decreased by:		
Collections		
Other		
Balance December 31, 2018	0.00	

**Deferred Charges  
- Mandatory Charges Only -  
Sewer Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Utility Operating Fund	0.00		0.00	0.00
Total Operating	0.00		0.00	0.00
Total Capital	0.00			

\*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been  
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

**Judgements Entered Against Municipality and Not Satisfied**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding  
and 2019 Debt Service for Bonds**  
Sewer UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

**Sewer Utility Capital Bonds**

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

**Interest on Bonds – Sewer Utility Budget**

2019 Interest on Bonds (*Items)		
Less: Interest Accrued to 12/31/2018 (Trial Balance)		
Subtotal		
Add: Interest to be Accrued as of 12/31/2019		
Required Appropriation 2019		

**List of Bonds Issued During 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding  
and 2019 Debt Service for Loans**  
Sewer UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans

**Interest on Loans – Sewer Utility Budget**

2019 Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	

**List of Loans Issued During 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)**

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2017 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

\*\* If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

<b>INTERST ON NOTES – Sewer UTILITY BUDGET</b>	
2019 Interest on Notes	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation - 2019	

**Debt Service Schedule for Utility Assessment Notes**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, 2017 or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

\*\* Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".



### Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

**Schedule of Improvement Authorizations (Utility Capital Fund)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
<b>Total</b>	0.00	0.00						

**Sewer Utility Capital Surplus**  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)		
Balance December 31, 2018		

**Sewer Utility Capital Surplus**  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

\*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**Utility Fund**  
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018  
 AND  
 DOWN PAYMENTS (N.J.S. 40A:2-11)  
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years

**Sewer Utility Capital Fund**  
**Statement of Capital Surplus**  
 YEAR 2018

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018		

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.



**Balance Sheet - Water Utility Operating Fund Liabilities, Reserves & Fund Balance**  
**AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u></u>
Liabilities:		
Fund Balance:		

**Balance Sheet - Water Utility Capital Fund Assets**  
**AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u></u>
Cash:		
Accounts Receivable:		



**Balance Sheet - Water Utility Capital Fund Liabilities, Reserves & Fund Balance**  
**AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u></u>
Liabilities:		
Fund Balance:		



**Analysis of Water Utility Assessment Trust Cash and Investments  
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts			Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus	0.00					0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
<b>Total</b>	<b>0.00</b>					<b>0.00</b>

**Schedule of Water Utility Budget - 2018**  
**Budget Revenues**

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated			
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents			
Miscellaneous Revenue Anticipated			
Miscellaneous			
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues			
Subtotal			
Deficit (General Budget)			

**Statement of Budget Appropriations**

Appropriations	
Total Appropriations	
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	
Deduct Expenditures	
Surplus	
Total Surplus	
Total Expenditure & Surplus	
Unexpended Balance Cancelled	

**Statement of 2018 Operation  
Water Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Water Utility Budget contained either an item of revenue “Deficit (General Budget)” or an item of appropriation “Surplus (General Budget)”

Section 2 should be filled out in every case.

<b>Section 1:</b>		
Revenue Realized		
Miscellaneous Revenue Not Anticipated		
2017 Appropriation Reserves Canceled		
<b>Total Revenue Realized</b>		
Expenditures		
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
<b>Total Expenditures</b>		
Less: Deferred Charges Included in Above "Total Expenditures"		
<b>Total Expenditures - As Adjusted</b>		
Excess		
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")		
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")		

**Section 2:**

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Water Utility for: 2017

2017 Appropriation Reserves Canceled in 2018		
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input type="checkbox"/>		
*Excess (Revenue Realized)		

**Results of 2018 Operations – Water Utility**

	Debit	Credit
Operating Excess		
Operating Deficit		
Total Results of Current Year Operations		

**Operating Surplus– Water Utility**

	Debit	Credit
Balance December 31, 2018	0.00	
Total Operating Surplus		

**Analysis of Balance December 31, 2018  
(From Utility – Trial Balance)**

Cash	
Investments	
Interfund Accounts Receivable	
Subtotal	
Deduct Cash Liabilities Marked with "C" on Trial Balance	



Operating Surplus Cash or (Deficit in Operating Surplus Cash)		
Other Assets Pledged to Operating Surplus*		
Deferred Charges #		
Operating Deficit #		
Total Other Assets		

**Schedule of Water Utility Accounts Receivable**

Balance December 31, 2017	0.00
Increased by:	
Rents Levied	
Decreased by:	
Collections	
Overpayments applied	
Transfer to Utility Lien	
Other	
Balance December 31, 2018	0.00

**Schedule of Water Utility Liens**

Balance December 31, 2017	0.00
Increased by:	
Transfers from Accounts Receivable	
Penalties and Costs	
Other	
Decreased by:	
Collections	
Other	
Balance December 31, 2018	0.00

**Deferred Charges  
- Mandatory Charges Only -  
Water Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Total Operating	0.00			
Total Capital	0.00			

\*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been  
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

**Judgements Entered Against Municipality and Not Satisfied**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding  
and 2019 Debt Service for Bonds**  
Water UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

**Water Utility Capital Bonds**

	Debit	Credit	2019 Debt Service
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

**Interest on Bonds – Water Utility Budget**

2019 Interest on Bonds (*Items)		
Less: Interest Accrued to 12/31/2018 (Trial Balance)		
Subtotal		
Add: Interest to be Accrued as of 12/31/2019		
Required Appropriation 2019		

**List of Bonds Issued During 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding  
and 2019 Debt Service for Loans**  
Water UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans

**Interest on Loans – Water Utility Budget**

2019 Interest on Loans (*Items)	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	

**List of Loans Issued During 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)**

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2017 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

\*\* If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

<b>INTERST ON NOTES – Water UTILITY BUDGET</b>	
2019 Interest on Notes	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation - 2019	

**Debt Service Schedule for Utility Assessment Notes**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, 2017 or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

\*\* Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".



### Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

**Schedule of Improvement Authorizations (Utility Capital Fund)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
<b>Total</b>	0.00	0.00						

**Water Utility Capital Surplus**  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance December 31, 2018		

**Water Utility Capital Surplus**  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance December 31, 2018		

\*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**Utility Fund**  
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018  
 AND  
 DOWN PAYMENTS (N.J.S. 40A:2-11)  
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years

**Water Utility Capital Fund**  
**Statement of Capital Surplus**  
 YEAR 2018

	Debit	Credit
Balance December 31, 2018		

