

Historic Preservation Commission  
Meeting Minutes  
December 10, 2024

- **Call to Order**

Pat Fisher-Olsen called the meeting to order at 7:34 p.m. She announced that all laws governing the Open Public Meetings Act have been met, and that this meeting had been duly advertised. The meeting was held at the Readington Township Municipal Building.

- **Roll Call**

In attendance were Commissioners Pat Fisher-Olsen, Erin Brennan, Steve Nees and Alternate Commissioners Marie Almer and Scott Barton. Commissioners Jim Carden, Alan Harwick, Sarah John and Chuck Waters were absent.

- **Historic Preservation Commission Design Reviews**

*Three Bridges Historic District*

BI 89 L 3

Review: Signage

The application relates to the installation of a 20' x 3' wide sign in black with yellow and white lettering with flaming pizza images on each end with a red border. The sign is to be installed above the entrance door and front windows. The soffit lights will provide illumination for the sign. Additional signage will be added to the two large windows on each side of the front door. The sign will be made up of white vinyl lettering applied to the window's exterior. The word "Pizza" will be centered on the window with smaller letters below advertising "salads subs chicken wings." A small sign on the north end of the building will have the word "pizza," a picture of a flaming pizza with the phone number below. The commissioners discussed the application.

Motion made by Erin Brennan to approve the application as submitted. Steve Nees seconded the motion. Motion approved by: Pat Fisher-Olsen, Erin Brennan, Steve Nees, Marie Almer and Scott Barton.

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BI 83 L 4

Window and Front Door Replacement

The application relates to the removal and replacement of windows and entry door on a commercial building. The wooden front entrance door will be removed and replaced with a white fiberglass entry door with full light and no sidelights. The four existing white Anderson awning windows will be replaced with Anderson 400 series awning vinyl-wrapped exterior/interior windows in white.

Motion made by Steve Nees to approve the application as submitted. Scott Barton seconded the motion. Motion approved by: Pat Fisher-Olsen, Erin Brennan, Steve Nees, Marie Almer and Scott Barton.

*Whitehouse Station Historic District*

BI 32 L 7

Fence Removal and Replacement

The application relates to the removal of an existing 4' high board fence and installation of a new 6" high cedar plank fence. The fence will follow the existing fence line along the rear of the property between the 134 Main St property and the property at 136 Main Street. The new fence height is needed to block the overflowing garbage dumpsters generated by the neighboring business and the parked cars in the adjacent parking lot.

Motion made by Steve Nees to approve the application as submitted. Scott Barton seconded the motion. Motion approved by: Pat Fisher-Olsen, Erin Brennan, Steve Nees, Marie Almer and Scott Barton.

*Potterstown Historic District*

BI 2 L 7.02

Cold Brook School

New Roof

The application relates to the removal of the existing roofs and installation of new roofs on Cold Brook School and outbuildings.

Cold Brook School.

The existing cedar roof is to be removed. Damaged furring strips are to be replaced using 5/4x4 kiln dried spruce. The roof base will be 5/8" CDX Fir grade plywood with CertainTeed Roof Runner synthetic underlayment. Copper drip edge and CertanTeed WinterGuard ice and water shields will be installed on eaves and valleys as well as around all roof vents and chimneys. The existing shakes will be replaced with Composite EnvironSHAKE in the color Aged Cedar using a standard 9" exposure using stainless steel nails.

Out Buildings

The existing cedar shakes will be removed from the outbuilding and any damaged furring strips will be replaced. New wood cedar shakes with the same profile will be installed.

- **Minutes**

- *October 8, 2024:* Motion to approve the minutes made by Steve Nees and seconded by Marie Almer. All were in favor.

- **Other Business.**

- *2025 Meeting Dates:* Chair Fisher-Olsen provided the proposed meeting dates for 2025. All meetings will occur on the second Tuesday of the month except for November, which will occur on the second Wednesday. Steve Nees moved that 2025 meeting dates as presented to the Commission be accepted. Marie seconded the motion, and all were in favor.
- **Public Comment.** A resident from the Whitehouse-Mechanicsville Historic District approached the Commission for information regarding the use of mini-split air conditioning systems and the types of screening needed.
- **Adjourn.** Erin Brennan made a motion to adjourn the meeting. Steve Nees seconded the motion. All were in favor. The meeting was adjourned at 8:15 p.m.

Minutes prepared and submitted by Erin Brennan.