

**READINGTON TOWNSHIP COMMITTEE
BUDGET MEETING – December 11, 2013**

Mayor Allen *calls the meeting to order at 6:30 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

PRESENT: Mayor J. Allen, Deputy B. Muir, Mr. T. Auriemma, Mrs. B. Fort, Mr. F. Gatti

ALSO PRESENT: Administrator V. Mekovetz, Chief Financial Officer T. Carro

ABSENT: None

Mayor Allen led those present in the *Salute to the Flag*.

PUBLIC COMMENT

There were none.

2014 BUDGET DISCUSSIONS

Administrator Mekovetz gave the Committee an updated summary of budgeted versus actual expenses for the year 2013 including debt service and revenues through the end of November. Mayor Allen requested that Administrator Mekovetz verify the COAH fee for the Housing Trust fund. Chief Financial Officer Carro reviewed the fund balance and Administrator Mekovetz advised that the healthy balance may be built into surplus for the future.

Administrator Mekovetz explained that the deficit in the household cleanup has been reduced since the increase in permit fees; however, the Township is continuing to lose money on the service. The Committee discussed setting limitations on permits for brush clean up and increasing the fees.

Mrs. Fort questioned whether there were any drastic assessment /valuation changes going forward that would affect revenues. Mr. Gatti requested to meet with Mary Mastro, Tax Assessor for further discussion.

EXECUTIVE SESSION:

Clerk read the following Resolution:

RESOLUTION
EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-6 *et seq.*, the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances presently exist and desires to authorize the exclusion of the public from the portion of the meeting in accordance with the act;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter as set forth in the following Exhibit "A":

EXHIBIT A

<u>Subject Matter</u>	<u>Basis of Public Exclusion</u>	<u>Date Anticipated When Disclosed to Public</u>
Personnel Matters.....	Personnel.....	Certain information at the discretion of the Township Committee tonight... Other information will remain confidential

It is anticipated at this time that the stated subject matter will be made public on or about the time set forth in Exhibit “A”.

2. This Resolution shall take effect immediately.

A **MOTION** was made by Mr. Gatti to adopt this resolution, seconded by Mr. Auriemma with a vote of ayes all, nays none recorded.

Administrator Mekovetz announced that a meeting for final year end transfers needed to be scheduled. The Committee agreed to meet on December 30th at 8:30 a.m.

The Committee went into Executive Session at 8:00 p.m.

The meeting reconvened at 9:10 p.m.

Mayor Allen announced that the following business was completed during Executive Session:

Personnel Matters/Personnel

Mayor Allen stated that this matter remain in Executive Session.

As there was no further business, A **MOTION** was made at 9:15 p.m. by Mrs. Fort to adjourn the meeting, seconded by Mrs. Muir with a vote of ayes all, nays none recorded.

Respectfully Submitted:

Vita Mekovetz, RMC/MMC/QPA
Administrator/Municipal Clerk