

READINGTON TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 2, 2024

Christopher Corsini, Esq., *called the meeting to order at 6:00 p.m.* announcing that all laws governing the Open Public Meetings Act have been met and that this meeting has been duly advertised.

PRESENT: Mr. John Albanese, Mr. Jonathan Heller Mr. Juergen Huelsebusch, Mr. Adam Mueller and Mr. Vincent Panico

ABSENT: None

ALSO PRESENT: Attorney Christopher Corsini, Administrator Richard Sheola, Municipal Clerk Karin Parker

Christoher Corsini, Esq. led those present in the *Salute to the Flag*.

Swearing in of John Albanese as a member of the Township Committee for a three (3) year term.

Municipal Clerk Parker swore in John Albanese as a member of the Township Committee for a three (3) year term.

Swearing in of Jonathan Heller as a member of the Township Committee for a three (3) year term.

Municipal Clerk Parker swore in Jonathan Heller as a member of the Township Committee for a three (3) year term.

Attorney Corsini asked for nominations for Mayor for the year 2024.

A MOTION was made by Mr. Huelsebusch to nominate *Adam Mueller* for the position of Mayor for 2024, seconded by Mr. Panico and on Roll Call vote the following was recorded:

Mr. Albanese	- Nay
Mr. Heller	- Nay
Mr. Huelsebusch	- Aye
Mr. Panico	-Aye
Mayor Mueller	- Aye

Assemblyman John DeMaio swore in Adam Mueller as Mayor of the Township Committee for a one (1) year term.

2024 MAYOR'S COMMENTS:

Ladies and gentlemen, distinguished guests, and fellow residents,

Before I commence, I would like to express my appreciation to Juergen for his dedicated leadership over the past two years as mayor. His commitment to our community has laid a solid foundation, and I am honored to build upon his efforts as we collectively navigate the challenges and opportunities that lie ahead.

I am before you today with a deep sense of honor and responsibility as your mayor. Our community has always thrived on the strength of its people, and it is with this spirit in mind that I address you on matters of utmost importance for the residents of Readington.

Our township, like many others, faces the challenges of managing limited resources to meet the growing needs of our community. As we embark on this journey together, it is imperative that we prioritize the financial well-being of our town. Effective and prudent budgeting is not merely a bureaucratic exercise; it is the lifeline that sustains our community's growth, development, and prosperity.

Mayor's speech cont'd:

In the coming months, this administration will be dedicated to ensuring that every dollar spent aligns with the priorities and values of our community. We will scrutinize expenditures, identify inefficiencies, and explore innovative solutions to do more with less. Our goal is not just to balance the books but to do so in a way that maximizes the benefits to each and every resident.

Fiscal responsibility is not just a buzzword; it's a commitment to safeguarding our town's financial future. We must be diligent custodians of the public purse, and this administration will work tirelessly to instill a culture of fiscal responsibility in every aspect of our operations. We will seek out opportunities for cost savings, explore partnerships and shared services, and leverage technology to streamline processes and improve efficiency

Equally crucial to our success is addressing our existing debts. While debt may sometimes be a necessary tool for growth, we must be cautious in managing and reducing it responsibly. This administration will develop a comprehensive plan to address our current debts, with a focus on long-term sustainability and financial health.

Furthermore, recognizing the importance of infrastructure in our community, we have already begun the process of creating a Capital Improvement Plan. This plan will outline a roadmap for addressing and enhancing our critical infrastructure needs over the coming years. We will prioritize projects that contribute to the overall well-being and quality of life for our residents, such as roads, police, emergency services, and community facilities. Our residents' input will be invaluable as we shape this plan to ensure that it aligns with needs of the community.

In addition to these challenges, we must continue to address the state-mandated affordable housing requirements that are significantly impacting our community. While we understand the importance of providing affordable housing options for our residents, the current mandates place a significant strain on our local resources and environment. This administration is committed to advocating for a fair and realistic approach to these mandates, working collaboratively with state officials and authorities to find solutions that meet the needs of our community without jeopardizing our financial stability or changing the rural character of our community. We will continue to engage in constructive dialogue, exploring innovative strategies to fulfill our obligations while preserving the unique character of our township.

But our journey is not one that I, or any elected official, can undertake alone. It requires the collective efforts of our entire community. I encourage each of you to actively participate in township meetings, volunteer on boards or committees, join the local fire department or rescue squad, engage in discussions about our budget, and provide valuable insights into our Capital Improvement Plan. Together we can build a stronger, more resilient community that reflects the aspirations of every resident.

Public involvement is not just a civic duty; it is the cornerstone of a thriving democracy. Your voices matter, and your input will guide us as we navigate the complexities of budgeting, financial planning, infrastructure development, and affordable housing.

Thank you, now let's get to work.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

REORGANIZATION:

1. **2024 Appointments**

Mr. Albanese spoke to the dedication and efforts of the 2023 Planning Board Chair, Jacqueline Hindle, and requested that she be given a full four-year term. Mr. Albanese also requested that he be able to remain as the liaison to the Recreation department, in addition to the four long standing volunteers, Sharon Bodnar Becker, Melissa Adams, Bill Quinn, and Mark Toman all be reappointed to the Recreation Committee.

Mr. Heller commented that moving the 2023 Planning Board Chair as an Alternate does not allow her the opportunity to be considered for the chair position again this year. Mr. Heller disagreed with the appointments stating that long-term dedicated volunteers are being punished for change of opinions on the Committee nor were they notified in advance that they were not being reappointed.

Mayor Mueller stated that he appreciated all the volunteers and encouraged them to remain active explaining that changes were made to ensure the most qualified people were in the positions.

The following resolution was offered for consideration:

#R-2024-01

**TOWNSHIP OF READINGTON
 RESOLUTION**

BE IT RESOLVED, that the following appointments are made for the year 2024:

2024 APPOINTMENTS

<u>POSITION</u>	<u>APPOINTMENT</u>	<u>TERM/YEARS</u>
TOWNSHIP LABOR ATTORNEY.....	DAVID STRAND (FISHER PHILIPS)	ONE YEAR
TOWNSHIP LABOR ATTORNEY.....	MATTHEW GIACOBBE	ONE YEAR
TOWNSHIP ENGINEER.....	ROBERT CLERICO (VAN CLEEF ENG) ...	ONE YEAR
TOWNSHIP ATTORNEY	CHRISTOPHER CORSINI, ESQ.....	ONE YEAR
TOWNSHIP AUDITOR	HOLMAN, FRENIA, ALLISON, PC.....	ONE YEAR
CONFLICT ENGINEER.....	BOSWELL ENGINEERING, INC.....	ONE YEAR
DEPUTY MAYOR	VINCENT PANICO	ONE YEAR
TOWNSHIP PROSECUTOR.....	BRIAN DAVIS / STEPHEN DAVIS	ONE YEAR
ALTERNATE TWP PROSECUTOR.....	ROBERT BALLARD III	ONE YEAR
PUBLIC DEFENDER	SCOTT MITZNER	ONE YEAR
ALTERNATE PUBLIC DEFENDER.....	ANTHONY ROTUNNO	ONE YEAR
DEPUTY TOWNSHIP CLERK.....	ANN MARIE LEHBERGER	ONE YEAR
ASSESSMENT SEARCH OFFICER.....	RICHARD SHEOLA.....	ONE YEAR
PUBLIC AGENCY COMPLIANCE OFFICER.. ..	RICHARD SHEOLA.....	ONE YEAR
HOUSING MUNICIPAL LIAISON &	CHRISTINE DEY.....	ONE YEAR
ADMINISTRATIVE AGENT		

Resolution #R-2024-01 cont'd:

<u>POSITION</u>	<u>APPOINTMENT</u>	<u>TERM/YEARS</u>
BOARD OF ADJUSTMENT.....	TRACY KIRK	THREE YEARS
	STEVE NEES	THREE YEARS
	SCOTT BARTON (2 ND ALTERNATE).....	TWO YEARS
BOARD OF HEALTH:.....	ROBERT COLBURN	THREE YEARS
	THERESA BROWN BIONDI.....	TWO YEARS
	HELEN POLLACK	THREE YEARS
DOG LICENSING OFFICIAL.....	MEG SLUTTER.....	ONE YEAR
DOG WARDEN	ANIMAL CONTROL SOLUTIONS.....	ONE YEAR
REGISTRAR.....	MEG SLUTTER	ONE YEAR
DEPUTY REGISTRAR	DANIELLE MONAGHAN	ONE YEAR
ENVIRONMENTAL COMMISSION CHAIR	ROBERT BECKER	ONE YEAR
ENVIRONMENTAL COMMISSION	NEIL HENDRICKSON	THREE YEARS
	JASON GIROUD.....	THREE YEARS
	SUSAN MASINDA.....	THREE YEARS
	STEPHANIE PANICO (2 ND ALT)	TWO YEARS
WATERWATCH ADVISORY BOARD.....	MARIO ORLANDI.....	THREE YEARS
	STEVEN FOSTER	THREE YEARS
	ANDREW SAAD	THREE YEARS
	MARLENE ORLANDI	ONE YEAR
	JONATHAN HELLER (1 ST ALT)... ..	TWO YEARS
FLOOD VERIFICATION OFFICIAL	RICHARD GEISSLER (2 ND ALT).....	ONE YEAR
	ROBERT O'BRIEN.....	ONE YEAR
HISTORIC PRESERVATION.....	SCOTT BARTON (1 ST ALT)	TWO YEARS
	MARIE ALMER (2 ND ALT)	ONE YEAR
FUND COMMISSIONER.....	DONNA MOLLINEAUX (INTERIM CFO) ...	ONE YEAR
	RICHARD SHEOLA (ALTERNATE).....	ONE YEAR
PERS/PFRS CERTIFYING OFFICER	DARLENE MITCHELL.....	ONE YEAR
PLANNING BOARD.....	ADAM MUELLER (CLASS I).....	ONE YEAR
	VINCENT PANICO ..(CLASS III)	ONE YEAR
	ANNA BARTON..... .(CLASS IV)... ..	FOUR YEARS
	CRAIG VILLA	(CLASS IV).. FOUR YEARS
	TREVOR IZZO	(CLASS IV)..... ONE YEAR
	KEITH MITCHELL	(2 ND ALT).....ONE YEAR
	JACQUELINE HINDLE (1 ST ALT).....	TWO YEARS
	ROBERT BECKER (CLASS II).....	THREE YEARS
TOWNSHIP PHYSICIAN.....	THE DOCTOR IS IN.....	ONE YEAR
ALTERNATE TWP. PHYSICIAN	THE DOCTOR IS IN.....	ONE YEAR

Resolution #R-2024-01 cont'd:

<u>POSITION</u>	<u>APPOINTMENT</u>	<u>TERM/YEARS</u>
POLICE OFFICER (SPECIAL).....	TOM WALLACE ..	(CLASS II) ... ONE YEAR
	RICHARD EVANS.....	(CLASS III)... ONE YEAR
	JOHN HARRIS.....	(CLASS II)... ONE YEAR
	BRIAN GILMURRAY.....	(CLASS III)... ONE YEAR
	ANTHONY ADAMS.....	(CLASS I)... ONE YEAR
PROPERTY CERTIFICATION OFFICIAL.....	CHRISTINA SCHWARTZ	ONE YEAR
RECREATION COMMITTEE:	EMANUEL BOLA	ONE YEAR
	CAROLANNE SHERWOOD	ONE YEAR
	STEPHANIE PANICO	ONE YEAR
	LISA ROUTEL.....	ONE YEAR
	ALLISON QUINTARD	ONE YEAR
	KEN GROEL	(1 ST ALTERNATE) ... ONE YEAR
	KEITH MITCHELL...(2 ND ALTERNATE)..	ONE YEAR
MUNICIPAL RECYCLING COORDINATOR	RON CHRISTY	ONE YEAR
SOLID WASTE ADVISORY COUNCIL.....	ROBERT BECKER.....	ONE YEAR
READINGTON -LEBANON SEWER AUTHORITY.	ADAM MUELLER.....	(2/1) FIVE YEARS
SEWER ADVISORY COMMITTEE	CRAIG VILLA	ONE YEAR
	JONATHAN HELLER	ONE YEAR
	ANDREW SAAD	ONE YEAR
TAX SEARCH OFFICER.....	MICHAEL BOLOGH.....	ONE YEAR
AGRICULTURAL LAND ADVISORY COMM.	CLAY MASON.....	THREE YEARS
	KEVIN DUNN	TWO YEARS
MUSEUM COMMITTEE.....	JOYCE LYKES	THREE YEARS
	MARIO ORLANDI	THREE YEARS
	CHRISTINA SPRING.....	THREE YEARS
OPEN SPACE ADVISORY BOARD.....	JULIA ALLEN.....	TWO YEARS
	THOMAS DAVITT.....	THREE YEARS
	RYAN DUNN (1 ST ALT).....	TWO YEARS
OPEN SPACE ADVISORY CHAIR	JUERGEN HUELSEBUSCH.....	ONE YEAR
OPEN SPACE ADVISORY VICE-CHAIR.....	EMANUEL BOLA.....	ONE YEAR

EMERGENCY MANAGEMENT OPERATION STAFF

OEM COORDINATOR.....	CHRIS SZYMANSKI.....	UNEXPIRED TERM
CO-OEM COORDINATOR.....	JAMES CURRY... ..	ONE YEAR
CERT COORDINATOR.....	PAUL GRASSIE.....	ONE YEAR
SECRETARY.....	IRENE NOVAK.....	ONE YEAR
READINGTON TOWNSHIP POLICE.....	WILLIAM DUFOSSE.....	ONE YEAR
READINGTON TOWNSHIP FIRE DEPT...	JAMES TRAYNOR (CHIEF OF CHIEFS)...	ONE YEAR
WHITEHOUSE RESCUE SQUAD – EMS.	JEFF HERZOG.....	ONE YEAR
PUBLIC WORKS DEPARTMENT.....	RON CHRISTY	ONE YEAR
MAYOR.....	ADAM MUELELR	ONE YEAR
HUNTERDON COUNTY HEALTH DEPARMENT.....		ONE YEAR

Resolution #R-2024-01 cont'd:

READINGTON TOWNSHIP SCHOOLSDR. JONATHAN HART..... ONE YEAR
TOWNSHIP SOCIAL SERVICESCHRISTINE DEY ONE YEAR
CONSTRUCTION OFFICIALTHOMAS PETTOONE YEAR
TOWNSHIP ENGINEER’S OFFICE... ..ROBERT O’BRIENONE YEAR
TOWNSHIP ATTORNEY.....CHRISTOPHER CORSINI, ESQ..... ONE YEAR
TOWNSHIP ADMINISTRATOR..... RICHARD SHEOLA..... ONE YEAR

READINGTON EMERGENCY ADMINISTRATIVE DELEGATES (READ)

OEM COORDINATOR..... CHRIS SZYMANSKI..... UNEXPIRED TERM
CO-OEM COORDINATOR..... JAMES CURRY... .. ONE YEAR
CERT COORDINATOR.....PAUL GRASSIE.....ONE YEAR
SECRETARY..... IRENE NOVAK..... .. ONE YEAR
READINGTON TOWNSHIP POLICE.....WILLIAM DUFOSSE..... ONE YEAR
READINGTON TOWNSHIP FIRE DEPT...JAMES TRAYNOR (CHIEF OF CHIEFS)... ONE YEAR
WHITEHOUSE RESCUE SQUAD – EMS. JEFF HERZOG..... ONE YEAR
PUBLIC WORKS DEPARTMENT.....RON CHRISTY ONE YEAR
MAYOR.....ADAM MUELLER ONE YEAR
HUNTERDON COUNTY HEALTH DEPARMENT..... ONE YEAR
READINGTON TOWNSHIP SCHOOLSDR. JONATHAN HART..... ONE YEAR
TOWNSHIP SOCIAL SERVICESCHRISTINE DEY ONE YEAR
CONSTRUCTION OFFICIALTHOMAS PETTOONE YEAR
FIRE OFFICIALRARITAN TOWNSHIP ONE YEAR
TOWNSHIP ADMINISTRATOR..... RICHARD SHEOLA..... ONE YEAR

A MOTION was made by Mr. Panico to adopt this resolution, seconded by Mr. Huelsebusch and on Roll Call vote the following was recorded:

Mr. Albanese - Nay
Mr. Heller - Nay
Mr. Huelsebusch - Aye
Mr. Panico -Aye
Mayor Mueller - Aye

Assemblyman John DeMaio swore in Vincent Panico as Deputy Mayor of the Township Committee for a one (1) year term.

2. **2024 Committee Appointments Resolution by the Mayor**

The following resolution for consideration:

#R-2024-02

**TOWNSHIP OF READINGTON
RESOLUTION**

BE IT RESOLVED, by the Mayor of Readington Township, that the following Committee assignments be made for the year 2024:

John Albanese:

Affordable Housing
Library Services
Municipal Court
Social Services

Jonathan Heller:

Board of Health
Sewer Advisory
Environmental Commission

Juergen Huelsebusch:

Traffic Safety
Agricultural Advisory Committee
Farmland / Open Space Advisory Board
Water Watch Advisory Board

Adam Mueller:

Finance
Engineering / Roads / Buildings & Grounds / Recycling
Construction & Code Enforcement
Emergency Services / Fire Official

Vincent Panico:

Planning Board
Zoning
Historic Preservation / Museums
Recreation
Police

Entire Township Committee

Township Clerk
Township Administrator

A MOTION was made by Mr. Panico to adopt this resolution, seconded by Mr. Huelsebusch with a vote of three (3) ayes and two (2) nays.

CONSENT AGENDA:

Mayor Mueller made the following statement:

All items listed with an asterisk “*” are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Mr. Heller and Bob Krupnik requested the removal of *Item #6* from the Consent Agenda.

- * 1. ***Resolution Authorizing the Adoption of the Cash Management Plan for the Year 2024***

The following resolution was offered for consideration:

#R-2024-03

RESOLUTION AUTHORIZING THE ADOPTION OF THE CASH MANAGEMENT PLAN FOR THE YEAR 2024

WHEREAS, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, the Cash Management Plan must include:

1. The designation of a public depository or depositories.
2. The authorization for investments as permitted by various applicable laws.
3. The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote.
4. An annual audit of the Cash Management Plan.
5. That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Readington that the attached Cash Management Plan is hereby adopted for the year 2024.

**Cash Management Plan
2024**

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- II. Identification of Funds and Accounts to be covered by the Plan
- III. Designation of Officials Authorized to Make Deposits and Investments
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- V. Deposit of Funds
- VI. Designation of Brokerage Firms and Dealers with whom Designated Officials may deal.
- VII. Investment Instruments and Procedure
- VIII. Safekeeping, Custody payment and Acknowledgment of Receipt of Plan
- IX. Disbursement of Funds
- X. Petty Cash Funds
- XI. Change Funds
- XII. Bonding
- XIII. Compliance
- XIV. Reporting Requirements
- XV. Term of Plan

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A.40A: 5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Readington, pending the use of such funds for the intended purposes. The plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Readington:
 - 1. Current Fund
 - a. Current
 - b. Payroll
 - 2. Treasurer’s Trust
 - a. Developers Escrow
 - b. Recreation
 - c. Driveway Apron
 - d. LOSAP
 - e. Maintenance Guarantee
 - f. Unemployment
 - g. General Trust
 - h. Payroll Agency
 - i. Housing
 - j. Board of Health Escrow
 - k. Open Space
 - l. Forfeited Property
 - 3. Dog License

Cash Management Plan cont'd:

4. General Capital & Capital Green Trust
 5. Sewer Operating & Expansion
- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Readington, Specifically:
1. Deferred Compensation
 2. Municipal Court
 - a. Fines Account
 - b. Bail Accounts

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF READINGTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township of Readington and the Treasurer are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Readington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD BANK
NJ CASH MANAGEMENT FUND
WELLS FARGO BANK
PNC BANK
INVESTORS SAVINGS
PEAPACK GLADSTONE BANK
UNITY BANK

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA), and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Township funds on deposit.

V. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A: 5-15, into appropriate fund operating accounts. Non-interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes, regulating such funds. Payroll, Developers' Escrow, Professional Fees Escrow, Performance Bond deposits and other agency funds, which represent funds of individuals and other organizations held by the Township shall be deposited in regular interest bearing checking accounts, unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with the regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided an agreement between the Township and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge. Said agreement shall be reviewed on an annual basis.

VI. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Officials of the Township, referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Officials referred to in Section III above.

FNC - FINANCIAL NORTHEASTERN COMPANIES
GIBRALTAR SECURITIES CO.

VII. INVESTMENT INSTRUMENTS AND PROCEDURE

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 2. Government money market mutual funds;

Cash Management Plan cont'd:

3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the School district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey School Districts, Municipalities, Counties, and entities subject to the “Local Authorities Fiscal Control Law”, P.L. 1983, C313 (C40A:5A-1 et seq.) Other Bonds or obligations having a maturity date not more than 397 days from the date of purchase may be approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977,c.281 (C.52: 18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
 - a. The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b. The custody of collateral is transferred to a third party;
 - c. The maturity of the agreement is not more than 30 days;
 - d. The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); ND
 - e. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and Local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An Investment Company or investment trusts:

- a. Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1, et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- b. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities: and
- c. Which has:
- d. Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
- e. Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.XC. sec.80 b-1 et seq., with experience investing in US. Government securities for at least the most recent past 60 Months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. Which is managed in accordance with 17 C.F.R. sec. 270.2a.7;
- b. Which is rated in the highest category by a nationally recognized statistical rating organization; which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C. F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by U.S. Government securities;

Cash Management Plan cont'd:

- c. Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity, and yield of the investments;
- d. Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonable be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- e. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank, located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B: Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Township or by a third party custodian prior to or upon the release of the Township’s funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

IX. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Township Committee. The Chief Financial Officer shall, at the beginning of the year, present to the Township Committee a schedule of debt service principal and interest payments and when available, a schedule of School Tax payments for the upcoming year. Upon approval of the schedules of payments by the Township Committee, the Chief Financial Officer shall then have the authority to make the following disbursements:

Cash Management Plan cont'd:

School Taxes
County Taxes
Open Space Taxes
Interfunds
Purchase of Investments
Debt Service
Payroll - Salaries and Wages
Health Benefits for Employees & Retirees
Pension payments
Postage
Petty Cash Reimbursements
Utility bills

X. PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A: 5-21. Petty Cash Funds shall be maintained in the following amounts:

Finance Dept	\$ 200.00
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XI. CHANGE FUNDS

Change funds have been established by past resolutions of the governing body to provide change to taxpayers making payments to the following departments:

Tax Office	\$ 150.00
Municipal Court	\$ 200.00
Police Department	\$ 100.00
Department of Public Works	\$ 100.00
Township Clerk/Animal Control License Official	\$ 100.00

XII. BONDING

The following officials shall be covered by individual or blanket surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer
Treasurer
Tax Collector
Assistant Tax Collector
Municipal Magistrate
Court Administrator
Deputy Court Administrator

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond.

XIII. COMPLIANCE

The Cash Management Plan of the Township of Readington shall be subject to the approval of the Township Attorney, and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-4.

Cash Management Plan cont'd:

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Township funds shall deposit them as instructed by this Cash Management Plan, and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or and department thereof, the applicable State regulations shall apply.

XIV. REPORTING REQUIREMENTS.

By the tenth day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The Name of any institution holding funds of the Township as a permitted investment.
- B. The amount of investments purchased or sold during the immediately preceding month.
- C. The class or type of investment purchased.
- D. The book value of such investments
- E. The earned income on such permitted investment. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such permitted investments.
- G. The market value of all permitted investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

XV. TERM OF PLAN.

This Plan shall be in effect from January 1, 2024 to December 31, 2024. Attached to this Plan is a resolution of the governing body of the Township of Readington approving this Plan for such a time period. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Committee, the Designated Official (s) is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan. The amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

- * 2. ***Resolution authorizing check signing of Current/Municipal account checks for Readington Township for 2024***

The following resolution was offered for consideration:

#R-2024-04

CHECK SIGNATURE RESOLUTION

BE IT RESOLVED, that the following officials be authorized to sign our Current/Municipal Account checks for the Township of Readington for the year 2024:

- ◆ Administrator
- ◆ Municipal Clerk
- ◆ Chief Financial Officer
- ◆ Assistant to Administrator (Alternate)

* 3. *Temporary Budget Current & Sewer Utility Resolution*

The following resolution was offered for consideration:

#R-2024-05

**2024 TEMPORARY BUDGETS
 CURRENT FUND & SEWER UTILITY**

	SALARIES & WAGES	OTHER EXPENSES
<u>CURRENT FUND:</u>		
Administrative & Executive	\$ 107,000.00	\$ 50,000.00
Mayor & Committee	11,750.00	1,000.00
Elections		3,000.00
Financial Administration	64,625.00	25,000.00
Audit Services		5,000.00
Assessment of Taxes	27,500.00	1,625.00
Revision of Tax Map		1,000.00
Collection of Taxes	26,000.00	6,700.00
Legal Services		231,500.00
Prosecutor		11,250.00
Engineering		40,000.00
Buildings and Grounds	80,000.00	30,500.00
Planning Board	4,200.00	2,400.00
Board of Adjustment	4,200.00	2,400.00
Land Use & Development	30,200.00	3,000.00
Environmental Commission		1,000.00
Consultants		25,000.00
General Liability Insurance		340,000.00
Employee Group Health		715,000.00
Workers Compensation		171,800.00
Waste Collection/Recycling		15,000.00
Fire Companies/Rescue Squad		60,000.00
Police	840,000.00	60,000.00
Streets and Roads	400,000.00	85,000.00
Vehicle Maintenance	65,000.00	60,000.00
Snow Removal		30,000.00
Tree Care		5,000.00
Board of Health	13,125.00	9,000.00
Emergency Management	2,500.00	2,000.00
Animal Control		500.00
Public Assistance/Housing	35,000.00	1,000.00
Recreation	50,000.00	13,500.00
Free County Library	37,700.00	1,000.00
Senior Transportation		1,000.00
Museum Committee	6,700.00	3,300.00
Historic Preservation Commission		200.00
Construction Code Official	80,000.00	5,000.00
Celebration of Public Events		500.00

Resolution #R-2024-05 cont'd:

Fire Hydrant Service		28,000.00
Electricity		35,000.00
Telephone		20,000.00
Street Lighting		12,000.00
Fuel Oil		2,500.00
Gasoline		37,500.00
Social Security		150,000.00
Pension Plans		450,000.00
SUI		2,500.00
DCRP		4,000.00
Municipal Court	33,000.00	3,800.00
Uniform Fire Safety – Shared Service		
Fire Sub-code		12,600.00
Fire Official		22,500.00
Public Defender		2,500.00
CURRENT FUND TOTALS	\$1,918,500.00	\$2,802,075.00

OTHER
EXPENSES

<u>SEWER UTILITY:</u>		
Salaries & Wages	\$50,000.00	
Other Expenses		\$60,000.00
Service Fees		425,000.00
Capital Improvements		10,000.00
Surplus to General Budget		37,500.00
SEWER UTILITY TOTALS	\$50,000.00	\$532,500.00

* 4. **Resolution to set delinquent tax interest rate for 2024**

The following resolution was offered for consideration:

#R-2024-06

**TOWNSHIP OF READINGTON
 RESOLUTION FIXING INTEREST RATES ON DELINQUENT TAXES
 FOR CALENDAR YEAR 2024**

BE IT RESOLVED, that pursuant to R.S. 54:4-67, the Township Committee of the Township of Readington, County of Hunterdon and State of New Jersey hereby fixes the rate of interest to be charged on delinquent taxes for calendar year 2011 at the rate of eight percent (8%) per annum on the first \$1,500.00 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of delinquency.

Resolution #R-2024-06 cont'd:

BE IT FURTHER RESOLVED, that notwithstanding the above provision, no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in such cases made and provided. If such payment is not made within the ten (10) day grace period, the above rate of interest shall run and accrue from the original due date of such taxes.

BE IT FURTHER RESOLVED, that the same interest calculations for delinquent tax collections be applied to sewer utility accounts with the exception that the grace period be thirty (30) days.

BE IT FURTHER RESOLVED, that any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year shall be so charged an additional rate of interest of six percent (6%) against the delinquency.

* 5. **Resolution Designating Official Newspapers for 2024**

The following resolution was offered for consideration:

#R-2024-07

**TOWNSHIP OF READINGTON
RESOLUTION**

BE IT RESOLVED, that the Readington Township Committee does hereby designate the following newspapers as its official newspapers for the year 2024:

- ◆ **Courier News**
- ◆ **Hunterdon Democrat**
- ◆ **Hunterdon Review**
- ◆ **Star Ledger**
- ◆ **Express Times**

6. **Professional Services Resolution**

Mr. Heller commented that two of the professionals that are being appointed were donors on New Jersey Elect and donated to some members of the Committee. Mr. Krupnik inquired about the content of the resolution.

The following resolution was offered for consideration:

#R-2024-08

**TOWNSHIP OF READINGTON
RESOLUTION**

WHEREAS, there exists a need in the Township of Readington for Professional Services;
and

WHEREAS, the Local Public Contract Law (*N.J.S.A. 40A:11-1 et seq.*) requires that the Resolution hiring a professional for professional services through a fair and open process must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Readington as follows:

Resolution #R-2024-08 cont'd:

1. That the following contracts have been awarded through the fair and open process as a "Professional Service" in accordance with *N.J.S.A.* 40A:11-6(1) (a) of the Local Public Contract Law because the services rendered or to be performed are by persons authorized by law to practice their profession:
 - ◆ *Christopher Corsini* of Savo, Schalk, Gillespie, O'Grodnick & Fisher, PC as Township Attorney
 - ◆ *Martin Allen, Esq.* of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. as Tax Attorney
 - ◆ *Holman, Frenia, Allison PC* for Municipal Auditor Services
2. Said contracts shall expire on December 31, 2024.
3. Copies of these Professional Service Contracts are on file with the Municipal Clerk and are available there for public inspection.
4. This Resolution shall take effect immediately.

A MOTION was made by Mr. Panico to adopt this resolution, seconded by Mr. Huelsebusch and on Roll Call vote the following was recorded:

Mr. Albanese	- Nay
Mr. Heller	- Nay
Mr. Huelsebusch	- Aye
Mr. Panico	-Aye
Mayor Mueller	- Aye

*** 7. Resolution setting 2024 meeting dates for Township Committee**

The following resolution was offered for consideration:

#R-2024-09

**TOWNSHIP OF READINGTON
RESOLUTION**

BE IT RESOLVED, that the Readington Township Committee hold its regular meetings on the First and Third Monday of each month starting at 6:00 p.m., (except where the date falls on a Holiday upon which the meeting will take place on the Tuesday) after at which time an Executive Session will be held, at the Municipal Building in the Court Room.

BE IT FURTHER RESOLVED, that the following meeting dates be confirmed for publication:

Resolution #R-2024-09 cont'd:

January 15, 2024
February 5, 2024
February 20, 2024
March 4, 2024
March 18, 2024
April 1, 2024
April 15, 2024
May 6, 2024
May 20, 2024
June 3, 2024
June 17, 2024
July 1, 2024
July 15, 2024
August 5, 2024
September 3, 2024
September 16, 2024
October 7, 2024
October 21, 2024
November 4, 2024
November 18, 2024
December 2, 2024
December 16, 2024

* 8. **Resolution - Added and Omitted Assessments**

The following resolution was offered for consideration:

#R-2024-10

TOWNSHIP OF READINGTON
ADDED AND OMITTED ASSESSMENTS

WHEREAS, the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, recognizes that *N.J.S.A. 54-5-63.12 et seq.*, popularly known as the "Originally Method", allows the Collector of Taxes upon written complaint to the County Tax Board to notify such Board of any property alleged to have been omitted and the particular year of the assessment to be assessed; and

HEREAS, the Tax Assessor of the Township of Readington, County of Hunterdon, State of New Jersey, has requested the Township Committee to authorize her to notify the County Tax Board upon written complaint of any property alleged to have been omitted and the particular year of the assessment to be assessed pursuant to and in compliance with *N.J.S.A. 54:5-63.12*; and

WHEREAS, the Tax Assessor of the Township of Readington, County of Hunterdon, State of New Jersey, is called upon with the knowledge of omitted and rollback taxes prior to the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Readington, County of Hunterdon, State of New Jersey, that the Tax Assessor of the Township of Readington be and is hereby authorized to notify upon written complaint to the Hunterdon County Board of Taxation of any property alleged to have been omitted and the particular year of the assessment to be assessed.

* 9. ***Resolution - Authorization for Assessor to File Correction of Tax Assessment for 2024***

The following resolution was offered for consideration:

#R-2024-11

AUTHORIZATION FOR ASSESSOR TO FILE CORRECTION OF TAX ASSESSMENT FOR 2024

WHEREAS, the Township Committee of the Township of Readington, Hunterdon County, New Jersey, has been informed by the Tax Assessor of the Township of Readington, that from time to time errors are made in computing the tax assessments covering certain property locations within the Township of Readington; and

WHEREAS, the Tax Assessor of the Township of Readington has requested the Township Committee to authorize her to file corrections of such errors with the Hunterdon County Board of Taxation; and

WHEREAS, the filing of these corrections by the Tax Assessor of the Township of Readington will relieve the Taxpayer for said property from filing an appeal with the Hunterdon County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Readington, Hunterdon County, New Jersey, that the Tax Assessor of the Township of Readington is hereby authorized after having previously notified the governing body by an appropriate list of properties setting forth the manner and mode of adjustment to file corrective appeals for 2024 with the Hunterdon County Board of Taxation concerning those properties wherein errors were made; and

BE IT FURTHER RESOLVED, that any negotiations to be done on behalf of the Municipality will be handled by the Tax Assessor, including Resolution of Appeals filed directly by property owners.

BE IT FURTHER RESOLVED, that the Tax Assessor send copies of such corrected assessments to the individuals involved.

BE IT FURTHER RESOLVED, that a copy of this resolution is forwarded to the Hunterdon County Board of Taxation.

A MOTION was made by Mr. Panico to approve the Consent Agenda (*with the removal of Item #6*), seconded by Mr. Huelsebusch and on Roll Call vote the following was recorded:

Mr. Albanese	-Aye
Mr. Heller	- Aye
Mr. Mueller	- Aye
Mr. Panico	- Aye
Mayor Huelsebusch	- Aye

NEW BUSINESS:

1. **Public Alliance Insurance Coverage Fund Resolution for Renewal**

The following resolution was offered for consideration:

#R-2024-13

**PUBLIC ALLIANCE INSURANCE COVERAGE FUND RESOLUTION FOR RENEWAL
MEMBERSHIP**

WHEREAS, the Township of Readington, hereafter referred to as “**Public Entity**,” is a member of the Public Alliance Insurance Coverage Fund, hereinafter referred to as “**Fund**,” and

WHEREAS, said renewal membership terminates as of January 1, 2024 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Public Entity** and the **Fund**; and

WHEREAS, the **Public Entity** is afforded the following types of coverages:

- Workers’ Compensation
- Package (property, boiler & machinery, crime, auto & general liability; including Police Professional)
- Public Officials Liability
- Excess Liability: Auto & General Liability (including Police Professional)
Public Officials Liability
- Environmental Impairment Liability

WHEREAS, the **Public Entity** desires to renew said membership.

NOW THEREFORE, BE IT RESOLVED, as follows:

1. The **Public Entity** agrees to renew its membership in the **Fund** for a period of three (3) years beginning January 1, 2024 and ending January 1, 2027 at 12:01 a.m. eastern standard time and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Public Entity** agrees that as a member of the Public Alliance Insurance Coverage Fund the **Public Entity** must purchase all types of coverages offered by the Fund that are applicable to the **Public Entity**.
3. The **Public Entity** hereby appoints Donna Mollineaux, Interim Chief Financial Officer, as the **Public Entity**’s Fund Commissioner and Richard Sheola, as the Alternate Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver the same to the **Fund the Public Entity**’s renewal of its membership.

A MOTION was made by Mr. Panico to adopt this resolution, seconded by Mr. Huelsebusch and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mr. Heller	- Aye
Mr. Huelsebusch	- Aye
Mr. Panico	-Aye
Mayor Mueller	- Aye

2. ***Risk Management Consultant Resolution***

The following resolution was offered for consideration:

#R-2024-14

**TOWNSHIP OF READINGTON
RISK MANAGEMENT CONSULTANT RESOLUTION**

WHEREAS, the Township of Readington has resolved to join the Public Alliance Insurance Coverage Fund (“PAIC”) following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Readington does hereby appoint *Lisa Pfenninger* as its Risk Management Consultant in accordance with the Fund’s Bylaws.

A MOTION was made by Mr. Panico to adopt this resolution, seconded by Mr. Huelsebusch and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mr. Heller	- Aye
Mr. Huelsebusch	- Aye
Mr. Panico	- Aye
Mayor Mueller	- Aye

3. ***Resolution Authorizing a Contract with Jersey Professional Management for Temporary Management Consultant Services to be Provided by Donna Mollineaux***

The following resolution was offered for consideration:

#R-2024-15

**RESOLUTION AUTHORIZING A CONTRACT WITH JERSEY PROFESSIONAL
MANAGEMENT FOR TEMPORARY MANAGEMENT CONSULTANT SERVICES TO BE
PROVIDED BY DONNA MOLLINEAUX**

WHEREAS, the Township Committee has appointed Donna Mollineaux, an Associate of the firm of Jersey Professional Management, as the Interim Chief Financial Officer to serve in this capacity at the pleasure of the Township Committee or until a permanent Chief Financial Officer assumes the position; and

WHEREAS, there exists a need for specialized and qualitative services for temporary municipal finance administrative services and overseeing various Township finance functions that requires expertise, extensive training, and proven reputation in this field of endeavor; and

WHEREAS, Donna Mollineaux has extensive experience, training and proven reputation in the area of municipal finance and has offered her services as an Associate of the firm of Jersey Professional Management; and

Resolution #R-2024-15 cont'd:

WHEREAS, the maximum amount of the contract in question is \$162,240, and sufficient funding is available and has been certified as evidenced by the Township Finance Officer's Certification attached hereto; and

WHEREAS, it is important that the person serving as the Interim Chief Financial Officer has the legal authority granted in the Code or Ordinances of the Township of Readington, as well as the liability protection offered to employees of the Township of Readington; and

WHEREAS, the agreement with Donna Mollineaux provides that she will be paid a nominal salary to serve as the Interim Chief Financial Officer and the firm of Jersey Professional Management will be paid on an hourly basis for her services (\$15 on payroll and \$115 on voucher), plus a one time placement fee of \$0 (one-time placement fee waived); and

WHEREAS, the designation of Donna Mollineaux of Jersey Professional Management as a management consultant, is specifically designed and intended to be a temporary appointment and contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the contract with Jersey Professional Management meets the statute and regulations governing the award of said contracts, as per the attached Certification.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Readington as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement with Jersey Professional Management for management consultant services.

2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Services" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services requested are specialized municipal administrative consulting services that require expertise, substantial experience, and proven reputation in the multi-faceted aspects of overseeing municipal functions. These qualifications require an individual whose background includes substantial experience and training in administration, finance, budget and purchasing, personnel, State and federal grants, management and oversight of municipal employees and general government administration and governmental relations. Knowledge and familiarity of applicable Township and State laws and regulations are also required. Donna Mollineaux has satisfied all of these requirements, and her services are required to permit the Township to maintain critically important managerial oversight and administrative services pending the commencement of services by a duly appointed Chief Financial Officer. Precise specifications are not feasible because the services are multi-faceted and dependent on evolving day to day operational needs of the Township, emergent needs and unanticipated matters that will require the services of the management consultant. Likewise, it is not possible to delineate the specific knowledge or tasks required of the person providing this assistance since this will vary according to the work being undertaken. In general, this work is common to most developing communities of comparable size and structure to the Township of Readington. These factors as well as critical time constraints in securing the immediate services of an Interim Chief Financial Officer do not permit the formulation of precise specifications.

3. Funding shall be paid from budget account (salary and wages #4-01-103-111) \$18,720 and (contract #4-01-103-212) \$143,520 in an amount not to exceed \$143,520, at the rate of \$130 per hour (\$15 on payroll and \$115 on voucher), plus a one time placement fee of \$0 (one-time placement fee waived).

Resolution #R-2024-15 cont'd:

4. A notice of this action shall be published in the official newspaper authorized to publish notices for the Township of Readington within 20 days after passage of this resolution.

5. A copy of this Resolution and executed contract shall be filed in the Office of the Township Clerk.

A MOTION was made by Mr. Panico to adopt this resolution, seconded by Mr. Huelsebusch and on Roll Call vote the following was recorded:

Mr. Albanese	- Aye
Mr. Heller	- Aye
Mr. Huelsebusch	- Aye
Mr. Panico	-Aye
Mayor Mueller	- Aye

COMMENTS FROM THE PUBLIC

Melissa Adams questioned why long-term volunteers on the Recreation Committee were not being reappointed and spoke against potential retaliatory practices.

Laurie Fisher requested that the Committee ask for a public hearing regarding the Solberg Airport Master Plan and spoke to the importance of keeping long time volunteers. Ms. Fisher further commented on the voices of two recently elected officials being squelched.

John Kalinich echoed Ms. Fisher's comments regarding the request for a public hearing regarding the Solberg Airport Master Plan. Mr. Kalinich also opined that due to Mr. Panico's ballooning business he should recuse himself from any all discussions regarding Solberg Airport.

Mark Toman expressed his disappointment in some members of the Committee and the changes being made to the Recreation Committee.

Barbara Nastro spoke to the Solberg Airport Master Plan and potential expansion of the airport and requested the Committee's support in opposing the expansion.

Dennis Gudz expressed concern about the airport expansion and the impact on the residents.

Kevin Bellek spoke to Solberg Airport expansion and reiterated the request for the Committee to support the residents of the community. Mr. Bellek opined that the Township officials were elected to represent the town's best interests.

Ed Farsiou spoke to the proposed airport expansion and the change in the garbage and recycling service.

Nicole Panzarella expressed concern about an increase in truck traffic as a result of any expansion to the airport and requested that the Committee include the immediate neighbors in future discussions.

Judy Seidel stated that she is a new resident to the Township and expressed concern about the changes and discussions this evening and inquired where Township information can be found. Ms. Seidel further commented on the removal of long-time volunteers.

Lisa Bellek spoke to the infrastructure impact from any airport expansion.

Phillip Carr Jones commented on the punitive dismissal of the recreation volunteers in light of the pending lawsuit and warned of retribution at taxpayers' expense.

Carolyn Fimbel spoke to the environmental impacts of jet fuel fumes coming from the airport.

Susan Masinda read a letter from the Department of Transportation from 2006 regarding airport expansion.

Pearl Buccine requested that the members of the Committee individually write letters to State Legislators opposing airport expansion and pollution impact.

Steve Weitz spoke to the change in garbage and recycling service in the Township and asked about plan for tax reductions.

Nicholas Noor spoke to the effects of airport expansion and quality of life in the Township.

Dennis Fimbel commented on the work currently going on at the airport and overall impact to the community.

Richard Molinaro commented on potential airport expansion.

Nicole Panzarella inquired about the financial impact on the Township as a result of the cancellation of the New Jersey Festival of Ballooning.

Karen Mittleman expressed her dismay at the removal of volunteers and the inadequate communication and notice given to those not reappointed.

Beatrice Muir asked the Committee how they would vote when it came down to changing the zoning on the +600 acres at the airport, currently designated residential/agricultural. Mrs. Muir spoke of the detrimental impact to the environment if the property is zoned commercial, allowing the establishment of a jet port. Ms. Muir further expressed her disappointment in several members of the Committee, urging members of the audience to vote in the June Primary.

Scott Barton commented on what should be said in a public meeting regarding opposition to any project.

Shelia Paciullo inquired about reappointments on the Museum Committee.

Joan Albanese commented on three members of the Committee running a meeting for a Committee of five and urged the Committee to act professionally so that all voices are heard.

COMMENTS FROM THE GOVERNING BODY

There were none.

A MOTION was made by Mr. Huelsebusch to adjourn at 8:00 p.m., seconded by Mr. Panico with a vote of ayes all, nays none recorded.

Submitted:

Karin M Parker, *RMC*
Municipal Clerk