

The **Township of Readington** is recruiting a **Full-Time Deputy Treasurer**. Primary responsibilities include, but are not limited to, Payroll, Certifying Officer, the handling of daily deposits as well as the Township's general revenues; general ledger and subsidiary ledgers. Experience in local government with Edmunds software and PrimePoint payroll software mandatory. Candidate must have good customer service skills, be bondable and organized, self-motivated, and have the ability to multi-task. Salary is commensurate with experience and qualifications. The Township is an Equal Opportunity Employer. Interested applicants should send cover letter, resume, references, and salary requirements by July 15,2024 to admin_dm@readingontwp-nj.org The Township reserves the right to conduct interviews before the deadline