

**CLERICAL ASSISTANT F/T (35 hrs/wk) – READINGTON TOWNSHIP, HUNTERDON COUNTY** Readington Township is seeking a self-motivated individual with excellent organizational, customer service, administrative and computer skills to provide assistance to the Department of Code Enforcement. License as a Technical Assistant by NJ DCA or ability to obtain within one year preferred. Please email resume and salary requirements to [bldgsubcode@readingtontwp-nj.org](mailto:bldgsubcode@readingtontwp-nj.org) or mail to: Tom Petto, Construction Official, Readington Township, 509 Route 523, Whitehouse Station, NJ 08889. Must reside in New Jersey.