

**AN ORDINANCE AMENDING CHAPTER 43-108 ET SEQ. TO PROVIDE FOR
RATES OF COMPENSATION FOR POLICE OFFICERS WORKING SPECIAL EVENTS
IN THE TOWNSHIP OF READINGTON, COUNTY OF HUNTERDON
AND STATE OF NEW JERSEY**

ORDINANCE #09-2025

WHEREAS, it necessary to adjust the rate of compensation to reflect amended contractual hourly rates; and

WHEREAS, the following amendments are hereby approved [any addition is shown as thus and any ~~deletion is shown as thus.~~]

§43-108 Authority to employ.

The Township of Readington through the Chief of Police, *or* his/her designee, of Readington Township, when requested by an organizer to take place within the township, shall have the authority to employ or assign sworn police officers from Readington Township *or utilize a secondary service.*

§43-109 Request for off-duty police services.

All requests for off-duty police services shall be made to the Chief of Police of Readington Township. Readington Township may choose to utilize a secondary service to administrate and perform actions related to the off-duty employment process. These actions include but are not limited to communicating with an entity or individual to schedule off-duty assignments, scheduling the officers for said jobs, invoicing the entity or individual, and receiving escrow and or payments from the entity or individual in a manner set forth by the secondary service provider. The secondary service provider may charge an additional fee for services that is above and in addition to the fee structure stated below and shall utilize business type collection rules as set forth in the contract between the Township of Readington and the secondary service provider. The secondary service provider will reimburse The Township of Readington via ACH or other funds transfer methods, according to the fees set forth below, due to the Township and officer in a timely manner, usually coinciding with payroll periods for assignments the officers have performed or were scheduled for, in accordance with the above listed rules of employment between the Township and entity or individual seeking services.

§43-110 Fee schedule.

The organizers and/or vendor of the above-stated events who request off-duty police officers shall pay the Township of Readington in accordance with the following schedule:

- A. All police officers of the Readington Township Police Department shall be paid at the rate of Sergeant First Class-at one and one-half times the hourly rate. ~~In the event a secondary service is not utilized, an additional surcharge of 15% on that amount will be retained~~

by the Township of Readington to cover fringe benefits and administrative costs incurred by the Township.

- B. There shall be an administrative fee of \$20.00 per officer for each assignment for payroll and processing when a secondary service is utilized to cover administrative costs incurred by the Township.
- C. ~~If the special event requires the use of a police vehicle, then notwithstanding the fee set forth in Subsection A above, a vehicle usage fee in the amount of \$20.00 per hour per police vehicle shall be imposed and retained by the Township of Readington to cover the wear and tear on the police vehicles.~~ In the event a secondary service is not utilized, an additional surcharge of 15% on that amount will be retained by the Township of Readington to cover fringe benefits and administrative costs incurred by the Township.
- D. If the special event requires the use of a police vehicle, then notwithstanding the fee set forth in subsections B and C above, a vehicle usage fee in the amount of \$20.00 per hour per police vehicle shall be imposed and retained by the Township of Readington to cover the wear and tear on the police vehicles.

§43-110.1 Cancellation Policy

Should the entity or individual hiring off-duty police officers cancel an assignment for any reason with less than two (2) hours-notice to the police department or secondary service before the scheduled start of the assignment, the entity or individual will be assessed a minimum of 4 hours of compensation per officer. Those scheduled officers shall not be required to be on-site during those paid hours. Additionally, the administrative fee set forth in **§43-110 B** or C shall apply to cancelled assignments necessitating police officer pay.

Section 2. All other provisions, sections and language contained in Chapter 43 of the Township Code shall remain in full force and effect.

Section 3 Effective Date.

This ordinance shall take effect upon final adoption and publication according to law.

A TRUE COPY OF WHICH ORDINANCE IS PRINTED ABOVE WAS INTRODUCED AT THE MEETING OF THE TOWNSHIP COMMITTEE ON **May 5, 2025** AND THAT IT IS THE INTENTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF READINGTON TO CONSIDER PASSAGE OF SAID ORDINANCE AT THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE TO BE HELD AT THE MUNICIPAL BUILDING, 509 ROUTE 523, WHITEHOUSE STATION, NEW JERSEY, ON **May 19, 2025** AT 7:45 P.M. AT WHICH TIME AND PLACE, OR AT ANY TIME OR PLACE TO WHICH THE MEETING SHALL BE

FROM TIME TO TIME ADJOURNED AN OPPORTUNITY WILL BE GIVEN TO ALL PERSONS WHO MAY BE INTERESTED THEREIN TO BE HEARD CONCERNING SAID ORDINANCE.

ANN MARIE LEHBERGER, RMC
ACTING MUNICIPAL CLERK